

ST. CLOUD CITY COUNCIL REGULAR MEETING
Thursday, September 14, 2023
City Hall - Council Chambers
1300 9th Street
6:30 p.m.
Agenda

Welcome to our Council meeting. In the interest of time efficiency and ensuring that everyone who wishes to address the Council is given the opportunity to do so, the following will apply to all comments made by the public. Each speaker shall be allotted 3 minutes to address the Council, unless such time is extended by the Mayor or by questions from Council. Groups shall designate a spokesperson to avoid repetition of comments. Every effort will be made to avoid interrupting speakers. Thank you for participating in your City Government.

I. Call to Order

II. Invocation

III. Pledge of Allegiance

IV. Roll Call

- ◆ Mayor Nathan Blackwell
- ◆ Deputy Mayor Kolby Urban
- ◆ Council Member Linette Matheny
- ◆ Council Member Ken Gilbert
- ◆ Council Member Shawn Fletcher

V. Agenda Update: To include continued or add-on items, corrections, and/or deletions of existing items as submitted by the City Manager.

VI. Presentations

- Proclamation in recognition of Constitution Week

VII. Citizens Forum - Any person who desires to comment on any item not on this agenda is provided this opportunity to address the City Council. Each person is requested to complete a sign-in form to be provided to the presiding officer prior to, or as soon as is practical thereafter, the person addresses the Council.

VIII. Consent Agenda: The next portion of tonight's meeting is the consent agenda which contains items that have been determined to be routine and non-controversial. If anyone in the audience wishes to address a particular item on the consent agenda, now is the opportunity for you to do so. Additionally, if staff or members of the City Council wish to speak on a consent item, they have the same opportunity.

A. Resolution No. 2023-074R, a resolution of the City Council of the City of St. Cloud, Florida, approving the expansion of the Edgewater East Community Development District previously created by Osceola County Ordinance to add approximately 3.24 acres to the District boundaries and further approving and authorizing the Mayor to execute the Second Amended and Restated Interlocal Agreement between Osceola County, the Edgewater East Community Development District and the City to implement and require

enhanced notice provisions, improvement and infrastructure for the District and providing an effective date.

COST: No cost associated with this item.

This item is to approve a 3.24-acre boundary amendment for the Edgewater East Community Development District (CDD) and the accompanying Interlocal Agreement, which provides for public notice requirements, enhanced improvements, and maintenance provisions for the CDD.

- B. Resolution No. 2023-116R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the utilization of State of Florida Term Contract No. 92121500-20-1, previously advertised for bid, which is reasonable and otherwise in the best interest of the City of St. Cloud, whose subject matter is Security Guard Services, providing for the award thereof to Universal Protection Service, LLC, d/b/a Allied Universal Security Services, LLC, and providing an effective date.

COST: Undetermined at this time as goods and services are provided on an as-needed basis. This contract will be utilized by various departments on an as-needed basis from various approved projects and budgeted expenditure accounts.

This item is to approve an agreement for security guard services.

- C. Resolution No. 2023-121R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the utilization of Osceola County, Florida, RFP-23-13629-DN, Construction and Renovation Services on a Task Authorization Basis for Projects Valued Under \$100,000.00, which is reasonable and otherwise in the best interest of the City of St. Cloud, providing for the award thereof to Arnco Construction, Inc., Bisson Construction, Incorporated, Clarks Construction LLC, CM Engineering Services Florida PLLC, Corporate Vision, Inc., Florida Decorating Centers, Inc., Grove Construction Corporation, HydraDry, Inc., MVB & Associates, Inc., PK Flooring Inc., Premier Engineering Inc., Provisions Construction & Development, Inc., Quinn Commercial, Inc., S.A. Casey Construction, Inc., Sequel Developers, Inc., Siwel Inc., and Skybuilders USA LLC, and authorizing the City Manager to sign individual task authorizations and change orders valued up to a total aggregate cost of \$100,000.00 each and providing an effective date.

COST: Undetermined at this time as goods and services are provided on an as-needed basis. This contract will be utilized by various departments on an as-needed basis from various approved projects and budgeted expenditure accounts.

This item is to approve agreements for construction and renovation services on a task authorization basis for projects valued under \$100,000.00.

- D. Resolution No. 2023-143R, a resolution of the City Council of the City of St. Cloud, Florida, determining the lowest responsive, responsible bidder whose bid is reasonable and otherwise in the best interest of the City of St. Cloud, and the award thereof in regard to Invitation to Bid (ITB) No. 2023-018 to Hubbard Construction Company, dba Mid-Florida Materials, whose subject matter is Crushing of Concrete, and providing an effective date.

COST: up to \$70,000.00

This item is to approve an agreement with Hubbard Construction Company, dba Mid Florida Materials, for crushing and removal of the City's current stockpile of concrete, located on Budinger Avenue between Nolte Road and 17th Street, across from St. Cloud Elementary School.

- E. Resolution No. 2023-166R, a resolution of the City Council of the City of St. Cloud,

Florida, authorizing the Mayor to enter into a 3-year collective bargaining agreement with the Florida State Lodge Fraternal Order of Police, Inc. Lodge 180. (Above is full title)

COST: 3 Year combined cost for additional salary and fringe benefits is \$1,170,840.09 (Year 1 \$598,117.10, Year 2 \$289,866.90, Year 3 \$282,856.08)

This item is to approve a three-year collective bargaining agreement with the Florida State Lodge Fraternal Order of Police, Inc. Lodge 180 comprised of full time Police Officers and Police Corporals.

- F. Resolution No. 2023-167R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the Mayor to enter into a 3-year collective bargaining agreement with the Florida State Lodge Fraternal Order of Police, Inc. Lodge 180A. (Above is full title)

COST: 3 Year combined cost for additional salary and fringe benefits is \$275,259.23 (Year 1 \$148,740.79, Year 2 \$69,365.91, Year 3 \$57,152.53)

This item is to approve a three-year collective bargaining agreement with the Florida State Lodge Fraternal Order of Police, Inc. Lodge 180A comprised of full time Police Sergeants.

- G. Resolution No. 2023-169R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the City Manager to enter into a task authorization to the agreement for Construction Manager at Risk Services for Projects Less than \$4 Million in Value with Arco Construction, Inc., for renovations of the Information Technology Department, establishing a guaranteed maximum price, and providing an effective date.

COST: up to \$192,184.05

This item is to approve a guaranteed maximum price authorization with Arco Construction, Inc. for renovations of the Information Technology Department.

- H. Resolution No. 2023-170R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the utilization of the Omnia Partners Contract No. 00254, previously advertised for bid by Miami-Dade County, Florida, whose subject matter is Waste Carts, Recycling Carts, Cart Parts, Bins, & Related Products and Services, providing for the award thereof to Rehrig Pacific Company, and providing an effective date.

COST: up to \$281,625.00 (Proposed FY23/24 Budget)

This item is to approve the utilization of the Omnia Partners Contract No. 00254 for the purchase of waste carts, recycling carts, cart parts, bins, & related products and services from Rehrig Pacific Company.

- I. Resolution No. 2023-171R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the City Manager to enter into a task authorization to the contract and agreement for Alternate Paving Methods with Pavement Technology, Inc. dated February 21, 2022, and any amendments thereto, for Reclamite Pavement Rejuvenator on various streets, and providing an effective date.

COST: up to \$252,421.32

This item is to approve a task authorization with Pavement Technology, Inc. for Reclamite Pavement Rejuvenator, for various streets in the Turtle Creek, Terra Vista, Ashley Oaks, Ashton Park, Lancaster Park East, Canoe Creek Woods, Cypress Point, and Whaley's Creek subdivisions.

- J. Resolution No. 2023-172R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the City Manager to execute the federally funded subaward and grant

agreement for DR-4680 - Hurricane Nicole with the Florida Department of Emergency Management and providing an effective date.

COST: No cost associated with this item.

This item is to execute the Federally Funded Subaward and Grant Agreement for Hurricane Nicole in order to receive Federal and State funds for the recovery of Hurricane Nicole.

- K. Resolution No. 2023-173R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the utilization of City of Daytona Beach, Florida, Request for Proposal No. 19632, which is reasonable and otherwise in the best interest of the City of St. Cloud, whose subject matter is Rate and Evaluation Consulting Services, providing for the award thereof to Raftelis Financial Consultants, Inc., and providing an effective date.

COST: Undetermined at this time as services are provided on an “as-needed” basis. This contract will be utilized by various departments, on an as-needed basis, from various approved and budgeted expenditure accounts.

This item is to approve an agreement for rate and financial consulting services with Raftelis Financial Consultants, Inc.

- L. Resolution No. 2023-185R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the City Manager to enter into a task authorization to the agreement for Rate and Evaluation Consulting Services with Raftelis Financial Consultants, Inc., for Work Authorization No. 2 - Professional Consulting Services for a Parks & Recreation Department Fee Evaluation, and providing an effective date.

COST: up to \$64,700.00

This item is to approve a task authorization with Raftelis Financial Consultants, Inc. for a Parks & Recreation Department Fee Evaluation.

- M. Resolution No. 2023-174R, a resolution of the City Council of the City of St. Cloud, Florida authorizing the City Manager to enter into a task authorization to the agreement for Construction Manager at Risk Services for Projects Less than \$4 Million in Value with Arnco Construction, Inc., for City Hall HVAC Upgrade/Update, establishing a guaranteed maximum price, and providing an effective date.

COST: up to \$428,510.22

This item is to approve a guaranteed maximum price authorization with Arnco Construction, Inc. for City Hall HVAC Replacement Damper Upgrade/Update.

- N. Resolution No. 2023-175R, a resolution of the City Council of the City of St. Cloud, Florida, renewing insurance policies for the City of St. Cloud with an effective date of October 1, 2023, with the City’s current provider, Preferred Governmental Insurance Trust.

COST: up to \$1,490,266.00 (Proposed Budget FY 2023/2024)

This item is to approve the renewal of the City’s insurance policies with Preferred Governmental Insurance Trust.

- O. Resolution No. 2023-176R, a resolution of the City Council of the City of St. Cloud, Florida, renewing medical insurance policies for the City of St. Cloud with an effective date of October 1, 2023, with the City’s current insurance provider, Cigna Health and Life Insurance Company (CHLIC).

COST: up to \$260,190.00 (Proposed Budget FY 2023/2024)

This item is to approve the renewal of the City’s medical insurance policies with

Cigna Health and Life Insurance Company.

- P. Resolution No. 2023-189R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the execution of the Master Agreement for insurance policies for Life, Accidental Death, Dismemberment Insurance and Long Term Disability as part of the employee benefits for the City of St. Cloud with an effective date of October 1, 2023 with The Standard Insurance Company.
COST: up to \$42,000.00 (Proposed Budget FY23/24)
This item is to approve insurance policies as part of the employee benefits with The Standard Insurance Company.
- Q. Resolution No. 2023-190R, a resolution of the City Council of the City of St. Cloud, Florida, renewing the dental insurance policy for the City of St. Cloud with an effective date of October 1, 2023 with Metropolitan Life Insurance Company (Metlife).
COST: up to \$352,413.00 (Proposed Budget FY23/24)
This item is to approve the renewal of the City's Dental Insurance Policy, with no changes to the rates from the previous year.
- R. Resolution No. 2023-177R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the City Manager to enter into a first amendment to and extension of the agreement between the City of St. Cloud and Civitas, LLC, dba Civitas Community Development, LLC, dated September 15, 2020, whose subject matter is Housing and Community Development Strategic Consultant Services, and providing an effective date.
COST: Undetermined at this time as services are provided on an as-needed basis. This contract will be utilized by the Economic Development Department for Housing and Community Development Strategic Consultant Services, on an as-needed basis, from various approved and budgeted expenditure accounts.
This item is to extend the term of the agreement with Civitas, LLC, dba Civitas Community Development, LLC for an additional year, through September 14, 2024.
- S. Resolution No. 2023-180R, a resolution of the City Manager of the City of St. Cloud, Florida, authorizing and directing the City Manager to enter into a Vendor Service Agreement with Axis Productions and Events, for the services, equipment and staff on the dates of December 31, 2023, to January 1, 2024 for the Rockin' The Cloud event, and providing an effective date.
COST: up to \$53,500.00
This item is to approve an agreement with Axis Productions and Events for the 2023 Rockin' the Cloud New Year's Eve event entertainment featuring Uncle Kracker as the headliner.
- T. Resolution No. 2023-181R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing and directing the City Manager to approve the transfer of capital assets to Tohopekalgia Water Authority, as outlined in the Interlocal Agreement (ILA) between the City of St. Cloud and Tohopekalgia Water Authority, dated February 10, 2022.
COST: No cost associated with this item.
This item is to approve the transfer of capital assets to Tohopekalgia Water Authority, pursuant to ILA dated February 10, 2022.
- U. Resolution No. 2023-182R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing and directing the City Manager to declare items as obsolete,

damaged, and/or surplus property and otherwise in the best interest of the City of St. Cloud.

COST: No cost associated with this item.

This item is to dispose of obsolete property.

- V. Resolution No. 2023-183R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the Mayor to sign a letter on behalf of the City of St. Cloud City Council in approval of Osceola County's distribution of funds from the Florida Department of Law Enforcement (FDLE), Office of Criminal Justice (OCJ) FY2022 Edward Byrne Memorial Justice Assistance Grant (JAG).

COST: No cost associated with this item.

This item is to authorize the Mayor to sign the 51% letter approving the disbursement recommendations of the County's allocation for the FY2022-2023 Edward Byrne Memorial Justice Assistance Grant (JAG) on behalf of the City of St. Cloud City Council.

- W. Resolution No. 2023-184R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the utilization of the Sourcewell Contract No. 081419-SHI, which is reasonable and otherwise in the best interest of the City of St. Cloud, whose subject matter is technology catalog solutions, providing the award thereof to SHI International Corp. and providing an effective date.

COST: Undetermined at this time as services are provided on an "as-needed" basis. This contract will be utilized by the IT Department, on an as-needed basis, from various approved and budgeted expenditure accounts.

This item is to approve the utilization of the Sourcewell Contract No. 081419-SHI for the purchase of hardware & software, peripherals, cloud, technology solutions, professional services, STEM & STEAM technology, data center, networking, storage, security, and print solutions.

- X. Resolution No. 2023-186R, a resolution of the City Council of the City of St. Cloud, Florida, setting one City Council Meeting date for November, and that meeting date being November 9, 2023; and setting one City Council Meeting date for December, and that meeting date being December 14, 2023.

COST: No cost associated with this item.

This item is to set Council meeting dates for November (November 9) and December (December 14), 2023.

- Y. Resolution No. 2023-188R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the utilization of the Omnia Partners Contract No. EV2370, previously advertised for bid by the City of Kansas City, Missouri, whose subject matter is Electrical, Lighting, Data Communications and Security Products and Related Products, Services, and Solutions, and providing an effective date.

COST: Undetermined at this time as services are provided on an as-needed basis. This contract will be utilized by multiple City departments for various projects, on an as-needed basis, from various approved and budgeted projects and expenditure accounts.

This item is to approve the utilization of an Omnia Partners contract for various citywide projects, with services provided by Graybar Electric Company, Inc., including Bi-Directional Amplifiers (BDA's) for City facilities (City Hall, Cannery, etc.).

- Z. Request Council's approval of Tohoqua Phase 4C Final Plat consisting of 249 residential

lots.

COST: No cost associated with this item.

This item is for the approval of the Tohoqua Phase 4C Final Plat, consisting of 249 residential lots (159 detached, 90 attached), consistent with the approved Subdivision Construction Plan SUB22-00014.

AA. Minutes: August 10, 2023 / Regular Meeting and February 10, 2022 / Regular Meeting

IX. Public Hearings

1. **PUBLIC HEARING FOR RESOLUTION NO. 2023-153R**, a resolution of the City Council of the City of St. Cloud, Florida, establishing a final Ad Valorem Tax Millage for the City of St. Cloud for the fiscal year 2023/2024 the same being adopted prior to the adoption of a final budget for said period.(FINAL MILLAGE) (Above is full title) (Final Public Hearing will be held on September 28, 2023) **ACTION ON RESOLUTION NO. 2023-153R**
2. **PUBLIC HEARING FOR RESOLUTION NO. 2023-154R**, a resolution of the City Council of the City of St. Cloud, Florida, establishing a final budget for the City of St. Cloud for the fiscal year 2023/2024; the same being adopted following the adoption of a final millage rate for said period. (FINAL BUDGET) (Above is full title) (Final Public Hearing will be held on September 28, 2023) **ACTION ON RESOLUTION NO. 2023-154R**
3. **FINAL PUBLIC HEARING FOR ORDINANCE NO. 2022-42**, an ordinance of the City Council of the City of St. Cloud, Florida, to annex into the City of St. Cloud approximately 25.59 acres identified as Walker Property, located south of Chisholm Park Trl., west of S. Narcoossee Rd, north of Old Oak Trl.; in accordance with the voluntary annexation provisions of Chapter 171.044, Florida Statutes. (Above is full title) **ACTION ON ORDINANCE NO. 2022-42**
4. **FINAL PUBLIC HEARING FOR ORDINANCE NO. 2022-43**, an ordinance of the City Council of the City of St. Cloud, Florida, assigning a Future Land Use designation "LDR" Low Density Residential to approximately 25.59 acres identified as Walker Property, located south of Chisholm Park Trl, west of S. Narcoossee Rd, north of Old Oak Trl; providing for amending the official Future Land Use Map of the Comprehensive Plan, filing of the Planning Commission recommendation and proof of publication, applicability and effect, severability, copies on file and effective date. (Above is the full title) **ACTION ON ORDINANCE NO. 2022-43**
5. **FINAL PUBLIC HEARING FOR ORDINANCE NO. 2022-44**, an ordinance of the City Council of the City of St. Cloud, Florida, assigning a zoning district of "PUD" Planned Unit Development, compatible with a "Low Density Residential" Future Land Use designation change, adopted by Ordinance No. 2022-43, for approximately 25.59 acres identified as Walker Property, located south of Chisholm Park Trl, west of S. Narcoossee Rd, north of Old Oak Trl; providing for entering the designation on the official zoning map, providing for approval of the Preliminary Master Plan, filing of the Planning Commission recommendation and proof of publication, severability, and effective date. (Above is full title) **ACTION ON ORDINANCE NO. 2022-44 (This is a Quasi-Judicial proceeding)**
6. **FINAL PUBLIC HEARING FOR ORDINANCE NO. 2023-24**, an ordinance of the City Council of the City of St. Cloud, Florida, assigning a Future Land Use designation

“Commercial” to approximately 0.32 acres identified as Ohio Ave Commercial Complex, located south of 11th St, north of 12th St, east of Florida Ave, and west of Ohio Ave; providing for amending the official Future Land Use map of the Comprehensive Plan, filing of the Planning Commission recommendation and proof of publication, applicability and effect, severability, copies on file and effective date. (Above is full title) **ACTION ON ORDINANCE NO. 2023-24**

7. **FINAL PUBLIC HEARING FOR ORDINANCE NO. 2023-25**, an ordinance of the City Council of the City of St. Cloud, Florida, providing for the zoning amendment of the zoning map of the Land Development Code of the City of St. Cloud, Florida, specifically, changing the zoning designation of approximately 0.32 acres identified as Ohio Ave Commercial Complex, from “P” Professional zoning designation to “CBD-2” Central Business District 2 zoning designation, with a Commercial Future Land Use designation adopted by Ordinance No. 2023-24, generally located south of 11th St, north of 12th St, east of Florida Ave, and west of Ohio Ave, providing for entering the designation on the official zoning map, filing of the Planning Commission recommendation and proof of publication, severability, and effective date. (Above is full title) **ACTION ON ORDINANCE NO. 2023-25 (This is a Quasi-Judicial proceeding)**
8. **FINAL PUBLIC HEARING FOR ORDINANCE NO. 2023-38**, an ordinance of the City of St. Cloud, Florida, amending the City of St. Cloud General Employees’ Retirement System; Amending Section 4, Finances and Fund Management; Amending Section 6, Benefit Amounts and Eligibility; Amending Section 7, Pre-retirement Death; Amending Section 15, Minimum Distribution of Benefits; Providing for codification; Providing for severability of provisions; Repealing all ordinances in conflict herewith and providing an effective date. (Above is full title) **ACTION ON ORDINANCE NO. 2023-38**
9. **FINAL PUBLIC HEARING FOR ORDINANCE NO. 2023-39**, an ordinance of the City of St. Cloud, Florida, further amending the City of St. Cloud Police Officers’ and Firefighters’ Retirement System, Adopted by Ordinance 2006-125, as subsequently amended; Amending Section 1, Definitions; Amending Section 4, Finances and Fund Management; Amending Section 6, Benefit Amounts and Eligibility; Amending Section 7, Pre-retirement death; Amending Section 16, Minimum Distribution of Benefits; Amending Section 30, Supplemental Benefit Component for Special Benefits, Chapters 175 and 185 Share Accounts; Providing for codification; Providing for severability of provisions; Repealing all ordinances in conflict herewith and providing an effective date. (Above is full title) **ACTION ON ORDINANCE NO. 2023-39**
10. **FIRST READING AND INTRODUCTION OF ORDINANCE NO. 2023-44**, an ordinance of the City Council of the City of St. Cloud, Florida, adopting the Recreation and Open Space Element of the Comprehensive Plan; providing for filing of the Planning Commission recommendation and proof of publication, applicability and effect, severability, conflict, copies on file, and effective date. (Above is full title) (Final Public Hearing will be held on November 9, 2023) **ACTION ON ORDINANCE NO. 2023-44**
11. **FIRST READING AND INTRODUCTION OF ORDINANCE NO. 2023-45**, an ordinance of the City Council of the City of St. Cloud, Florida, amending Article II, “Definitions” Section 2.1.1; amending Article III; “Zoning Regulations”, amending Table III-4 and Table III-5 of the Land Development Code; amending Division 20 “Supplemental District Regulations”, Section 3.20.38 “Accessory Dwelling Units”, of the Land Development Code; providing for severability, conflicts and an effective date. (Above is full title) (Final Public Hearing will be held on September 28, 2023) **ACTION ON ORDINANCE NO. 2023-45**

12. **FIRST READING AND INTRODUCTION FOR ORDINANCE NO. 2023-46**, an ordinance of the City Council of the City of St. Cloud, Florida, amending and restating all sections of the City’s Employee Handbook, providing for severability, conflict, and effective date. (Above is full title) (Final Public Hearing will be heard on September 28, 2023) **ACTION ON ORDINANCE 2023-46**
13. **RESOLUTION NO. 2023-162R**, a resolution of the City Council of the City of St. Cloud, Florida, granting a Conditional Use for a “Keeping and Breeding of Exotic Birds” in the “R-1A” Single Family Dwelling zoning district on a 0.34 parcel of land, generally located north of 4th Street, south of 3rd Street, east of Wisconsin Avenue, and west of Missouri Avenue, as described in the body of this resolution. (Above is full title) **ACTION ON RESOLUTION NO. 2023-162R**
14. **RESOLUTION NO. 2023-192R**, a resolution of the City Council of the City of St. Cloud declaring 4.64 +/- acres of certain real property located near the intersection of US Highway 192 and Old Melbourne Highway in unincorporated Osceola County as surplus and approving the sale of said property to Equity Monterey, LLC for eighty-seven thousand dollars (\$87,000) and buyer’s grant of a utility easement for the benefit of the City, Orlando Utilities Commission and Toho Water Authority; authorizing the Mayor and City Manager to perform all acts necessary and appropriate to close on the property as provided herein and providing an effective date. (Above is full title) **ACTION ON RESOLUTION NO. 2023-192R**

X. Council Action

1. Resolution No. 2023-164R, a resolution of the City Council of the City of St. Cloud, Florida, determining the lowest responsive, responsible bidder whose bid is reasonable and otherwise in the best interest of the City of St. Cloud, and the award thereof in regards to Invitation to Bid (ITB) No. 2023-142, to Venesat, Inc. dba Venesat Solutions, whose subject matter is Custodial Services and providing an effective date.
2. Discussion and possible action regarding appointments to Boards and Committees with vacancies for the General Employee Pension Board and Zoning Board of Adjustment.

XI. City Attorney

XII. City Manager

XIII. Mayor and Council Members

XIV. Information Section and Report Section

- Thursday, September 28, 2023 - City Council Meeting - 6:30 p.m. @ City Hall, Council Chambers

Reports:

- Warrant List #16

XV. Adjournment

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, such person will need a record of the proceedings and that, for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the

testimony and evidence upon which the appeal is to be based, and which record is not provided by the City of St. Cloud. (FS 286.0105) In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the Secretary/Clerk of the Committee/Board (listed below), prior to the meeting. (FS 286.26) City Clerk Ivy De La Cruz, 1300 9th Street, St. Cloud, FL. Phone 407-957-7300



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-074R

First Public Hearing: September 14, 2023

PLANNING AGENDA ITEM:

Resolution No. 2023-074R, a resolution of the City Council of the City of St. Cloud, Florida, approving the expansion of the Edgewater East Community Development District previously created by Osceola County Ordinance to add approximately 3.24 acres to the District boundaries and further approving and authorizing the Mayor to execute the Second Amended and Restated Interlocal Agreement between Osceola County, the Edgewater East Community Development District and the City to implement and require enhanced notice provisions, improvement and infrastructure for the District and providing an effective date.

COST: No cost associated with this item.

This item is to approve a 3.24-acre boundary amendment for the Edgewater East Community Development District (CDD) and the accompanying Interlocal Agreement, which provides for public notice requirements, enhanced improvements, and maintenance provisions for the CDD.

STRATEGIC PLAN GOAL:

Growth Management: To create a vibrant, progressive and diverse community through collaborative planning.

BACKGROUND INFORMATION:

On March 20, the applicant submitted a petition to the City of St. Cloud (“City”) to approve a boundary amendment of 3.24 acres of land generally located west of Cross Prairie Parkway and east of Kissimmee Park Road, incorporating the property into the Edgewater East Community Development District (“District”). The District is comprised of 1,386.83 acres and is generally located west of Florida’s Turnpike and east of Kissimmee Park Road. The District was established pursuant to the Uniform Community Development District Act of 1980, as codified in Chapter 190, Florida Statutes, and Osceola County (“County”) Ordinance Nos. 2020-49, 2020-66, and 2021-86.

Pursuant to Section 190.046(1)(b), Florida Statutes, the District’s petition must be filed with the County, as the District was established by the County. Nevertheless, because the City recently annexed the 3.24 acres of land referenced above, section 190.046(1)(b) requires the City’s approval prior to the County’s approval and amendment of the District. Likewise, the District is required to enter into an Interlocal Agreement with the City and County to ensure that the District meets enhanced standards for the development, including requirements for public notices to property owners for assessment changes, upgrades to infrastructure (amenities and landscaping), and maintenance requirements. For this development, staff is recommending that the District maintain all local roads to allow the City to manage its service requirements for the development (public safety, emergency operations, public services, etc.).

The parcel will be part of the Edgewater Concept Plan (CP21-00004) previously approved by the County and will include a designation of Neighborhood 1 Land Use (NH-1) as indicated on Exhibit A of the resolution attached which is currently planned to be developed with 11 single-family detached units and 24 townhome units.

REQUEST:

APPROVAL of Resolution 2023-074R will approve the expansion of the CDD boundaries for Edgewater East CDD, including the Interlocal Agreement with the CDD.

LEGAL AUTHORITY:

Chapter 190, Florida Statutes “The Uniform Community Development District Act”.

BUDGET AND RECOMMENDATION:

There is no cost associated with this item.

Staff recommends **APPROVAL** of Resolution 2023-074R.

FINANCE DIRECTOR’S COMMENTS:

N/A

PROCUREMENT DIRECTOR’S COMMENTS:

N/A

CITY MANAGER’S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/23 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-116R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-116R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the utilization of State of Florida Term Contract No. 92121500-20-1, previously advertised for bid, which is reasonable and otherwise in the best interest of the City of St. Cloud, whose subject matter is Security Guard Services, providing for the award thereof to Universal Protection Service, LLC, d/b/a Allied Universal Security Services, LLC, and providing an effective date.

COST: Undetermined at this time as goods and services are provided on an as-needed basis. This contract will be utilized by various departments on an as-needed basis from various approved projects and budgeted expenditure accounts.

This item is to approve an agreement for security guard services.

STRATEGIC PLAN GOAL:

Public Service: To ensure cost effective service while providing a high level of service to our internal and external customers.

BACKGROUND INFORMATION:

This contract will be utilized for security guard services in all areas within the City. These services help to secure the public, City employees, and applicable City property.

This item was posted in accordance with the City's Procurement Policy for 10 days from May 12, 2023, through May 25, 2023, with no local response.

REQUEST:

Resolution No. 2023-116R will approve an agreement with Universal Protection Service, LLC, d/b/a Allied Universal Security Services, LLC, for security guard services.

LEGAL AUTHORITY:

St. Cloud Procurement Policy Article III, Section 4(E).

BUDGET AND RECOMMENDATION:

Undetermined at this time as goods and services are provided on an as-needed basis. This contract will be utilized by various departments on an as-needed basis from various approved projects and budgeted expenditure accounts.

Staff recommends **APPROVAL** of this request.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-121R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-121R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the utilization of Osceola County, Florida, RFP-23-13629-DN, Construction and Renovation Services on a Task Authorization Basis for Projects Valued Under \$100,000.00, which is reasonable and otherwise in the best interest of the City of St. Cloud, providing for the award thereof to Arnco Construction, Inc., Bisson Construction, Incorporated, Clarks Construction LLC, CM Engineering Services Florida PLLC, Corporate Vision, Inc., Florida Decorating Centers, Inc., Grove Construction Corporation, HydraDry, Inc., MVB & Associates, Inc., PK Flooring Inc., Premier Engineering Inc., Provisions Construction & Development, Inc., Quinn Commercial, Inc., S.A. Casey Construction, Inc., Sequel Developers, Inc., Siwel Inc., and Skybuilders USA LLC, and authorizing the City Manager to sign individual task authorizations and change orders valued up to a total aggregate cost of \$100,000.00 each and providing an effective date.

COST: Undetermined at this time as goods and services are provided on an as-needed basis. This contract will be utilized by various departments on an as-needed basis from various approved projects and budgeted expenditure accounts.

This item is to approve agreements for construction and renovation services on a task authorization basis for projects valued under \$100,000.00.

STRATEGIC PLAN GOAL:

Public Service: To ensure cost effective service while providing a high level of service to our internal and external customers.

Infrastructure: To provide safe and adequate infrastructure to meet current and future needs.

BACKGROUND INFORMATION:

These agreements will be used for various construction and renovation projects (valued at less than \$100,000) throughout the City. The Agreements have an initial Term through May 30, 2026.

This item was posted for ten business days from June 16, 2023, through June 30, 2023, with no local vendor response.

REQUEST:

Resolution No. 2023-121R, will approve agreements with Arnco Construction, Inc., Bisson Construction, Incorporated, Clarks Construction LLC, CM Engineering Services Florida PLLC, Corporate Vision, Inc., Florida Decorating Centers, Inc., Grove Construction Corporation, HydraDry, Inc., MVB & Associates, Inc., PK Flooring Inc., Premier Engineering Inc., Provisions Construction & Development, Inc., Quinn Commercial, Inc., S.A. Casey Construction, Inc., Sequel Developers, Inc., Siwel Inc., and Skybuilders USA LLC, for Construction and

Renovation Services on a Task Authorization Basis for Projects Valued Under \$100,000.00.

LEGAL AUTHORITY:

St. Cloud Procurement Policy Article III, Sec. 4 (E).

BUDGET AND RECOMMENDATION:

Undetermined at this time as goods and services are provided on an as-needed basis. This contract will be utilized by various departments on an as-needed basis from various approved projects and budgeted expenditure accounts.

Staff recommends **APPROVAL** of this request.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends Approval.

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/23 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-143R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-143R, a resolution of the City Council of the City of St. Cloud, Florida, determining the lowest responsive, responsible bidder whose bid is reasonable and otherwise in the best interest of the City of St. Cloud, and the award thereof in regard to Invitation to Bid (ITB) No. 2023-018 to Hubbard Construction Company, dba Mid-Florida Materials, whose subject matter is Crushing of Concrete, and providing an effective date.

COST: up to \$70,000.00

This item is to approve an agreement with Hubbard Construction Company, dba Mid Florida Materials, for crushing and removal of the City's current stockpile of concrete, located on Budinger Avenue between Nolte Road and 17th Street, across from St. Cloud Elementary School.

STRATEGIC PLAN GOAL:

Public Service: To ensure cost effective service while providing a high level of service to our internal and external customers.

BACKGROUND INFORMATION:

Per Kevin Felblinger, Public Works Director, the department has selected to utilize Option 2 per the bid documents for the crushing and removal of concrete from City property on Budinger Avenue across from St. Cloud Elementary School, up to the budgeted amount of \$70,000.00.

ITB No. 2023-018 for Crushing of Concrete was advertised in the Orlando Sentinel and on myvendorlink.com beginning April 9, 2023, with a due date of May 18, 2023. Myvendorlink.com shows that 981 matching vendors were notified, and there were 21 plan holders for this ITB. This is for a one-time crushing of concrete.

The deadline for questions was 5:00 pm on May 5, 2023. Two (2) submittals were received from the following companies:

1. Hubbard Construction Company, dba Mid-Florida Materials
2. Universal Contracting & Construction Inc.

Universal Contracting & Construction, Inc. was determined to be non-responsive.

Hubbard Construction Company, dba Mid-Florida Materials, was found to be the lowest responsive bidder in the best interest of the City.

REQUEST:

Resolution No. 2023-143R will approve an agreement with Hubbard Construction Company, dba Mid-Florida Materials, for ITB No. 2023-018 for Crushing of Concrete.

LEGAL AUTHORITY:

St. Cloud Procurement Policy Article III, Sec. 2.

BUDGET AND RECOMMENDATION:

Budgeted \$70,000.00/Actual cost \$70,000.00

General Fund

001-7020-541.34-00 - \$10,000.00

Sanitation Fund

440-7072-534.34-00 - \$40,000.00

Stormwater Fund

450-7063.538-34-00 - \$20,000.00

Staff recommends **APPROVAL** of this request.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval.

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-166R

HUMAN RESOURCES AGENDA ITEM:

Resolution No. 2023-166R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the Mayor to enter into a 3-year collective bargaining agreement with the Florida State Lodge Fraternal Order of Police, Inc. Lodge 180. (Above is full title)

COST: 3 Year combined cost for additional salary and fringe benefits is \$1,170,840.09 (Year 1 \$598,117.10, Year 2 \$289,866.90, Year 3 \$282,856.08)

This item is to approve a three-year collective bargaining agreement with the Florida State Lodge Fraternal Order of Police, Inc. Lodge 180 comprised of full time Police Officers and Police Corporals.

STRATEGIC PLAN GOAL:

Professional Workforce: To attract and retain highly skilled staff in order to provide services to the community.

BACKGROUND INFORMATION:

The City negotiated a collective bargaining agreement with the Fraternal Order of Police and sworn full time Police Officers and Police Corporals, effective 10/1/2023 through 09/30/2026. The union members voted to ratify this contract. Significant changes include the creation of a 13-step pay plan, with 3% increases between steps. Additionally, it includes a 6% cost of living adjustment in year one, with a minimum cost of living adjustment of 1% in subsequent years of the contract.

REQUEST:

Request for approval of Resolution No. 2023-166R

LEGAL AUTHORITY:

Florida Statute §447.309

BUDGET AND RECOMMENDATION:

3 Year combined cost for additional salary and fringe benefits is \$1,170,840.09 (Year 1 \$598,117.10, Year 2 \$289,866.90, Year 3 \$282,856.08)

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-167R

HUMAN RESOURCES AGENDA ITEM:

Resolution No. 2023-167R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the Mayor to enter into a 3-year collective bargaining agreement with the Florida State Lodge Fraternal Order of Police, Inc. Lodge 180A. (Above is full title)

COST: 3 Year combined cost for additional salary and fringe benefits is \$275,259.23 (Year 1 \$148,740.79, Year 2 \$69,365.91, Year 3 \$57,152.53)

This item is to approve a three-year collective bargaining agreement with the Florida State Lodge Fraternal Order of Police, Inc. Lodge 180A comprised of full time Police Sergeants.

STRATEGIC PLAN GOAL:

Professional Workforce: To attract and retain highly skilled staff in order to provide services to the community.

BACKGROUND INFORMATION:

The City negotiated a collective bargaining agreement with the Fraternal Order of Police and sworn full time Police Sergeants, effective 10/1/2023 through 09/30/2026. The union members voted to ratify this contract. Significant changes include the creation of a 13-step pay plan, with 3% increases between steps. Additionally, it includes a 6% cost of living adjustment in year one, with a minimum cost of living adjustment of 1% in subsequent years of the contract.

REQUEST:

Request for approval of Resolution No. 2023-167R

LEGAL AUTHORITY:

Florida Statute §447.309

BUDGET AND RECOMMENDATION:

3 Year combined cost for additional salary and fringe benefits is \$275,259.23 (Year 1 \$148,740.79, Year 2 \$69,365.91, Year 3 \$57,152.53)

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:
09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-169R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-169R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the City Manager to enter into a task authorization to the agreement for Construction Manager at Risk Services for Projects Less than \$4 Million in Value with Arnco Construction, Inc., for renovations of the Information Technology Department, establishing a guaranteed maximum price, and providing an effective date.

COST: up to \$192,184.05

This item is to approve a guaranteed maximum price authorization with Arnco Construction, Inc. for renovations of the Information Technology Department.

STRATEGIC PLAN GOAL:

Public Service: To ensure cost effective service while providing a high level of service to our internal and external customers.

Infrastructure: To provide safe and adequate infrastructure to meet current and future needs.

BACKGROUND INFORMATION:

Per Roberto Smith, Information Technology Director, in order to accommodate the growing IT staff, this project will reallocate storage space as well as reconfigure the lobby area to make 3 new offices and 3 dedicated offices (instead of 1 large shared area) for a total of approximately 1300 square feet. The project advances the Space Needs evaluation for the entire building.

REQUEST:

Resolution No. 2023-169R will approve a guaranteed maximum price authorization with Arnco Construction, Inc. for renovations of the Information Technology Department.

LEGAL AUTHORITY:

Resolution No. 2022-152R approved on June 23, 2022.

BUDGET AND RECOMMENDATION:

Budgeted \$192,184.05 /Actual Cost up to \$192,184.05

General Fund

001-4510-516-62.00

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-170R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-170R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the utilization of the Omnia Partners Contract No. 00254, previously advertised for bid by Miami-Dade County, Florida, whose subject matter is Waste Carts, Recycling Carts, Cart Parts, Bins, & Related Products and Services, providing for the award thereof to Rehrig Pacific Company, and providing an effective date.

COST: up to \$281,625.00 (Proposed FY23/24 Budget)

This item is to approve the utilization of the Omnia Partners Contract No. 00254 for the purchase of waste carts, recycling carts, cart parts, bins, & related products and services from Rehrig Pacific Company.

STRATEGIC PLAN GOAL:

Public Service: To ensure cost effective service while providing a high level of service to our internal and external customers.

BACKGROUND INFORMATION:

Per Kevin Felblinger, Public Works Director, this contract will be utilized by the Solid Waste Division of the Public Works Department for the purchase of waste carts, recycling carts, cart parts, bins and related products and services, on an as needed basis.

This item was posted for ten business days in accordance with the City of St. Cloud Procurement Policy, from July 17, 2023, through July 28, 2023, with no local vendor response.

REQUEST:

Resolution No. 2023-170R will authorize the City of St. Cloud to utilize the Omnia Partners Contract No. 00254 for the purchase of waste carts, recycling carts, cart parts, bins, & related products and services.

LEGAL AUTHORITY:

St. Cloud Procurement Policy Article III, Sec. 4(E).

BUDGET AND RECOMMENDATION:

Budgeted: \$281,625.00 (Proposed FY23/24 Budget) /Actual Cost: up to \$281,625.00 (Proposed FY23/24 Budget)

Sanitation Fund

440-7071-534.52-00

Staff recommends **APPROVAL** of this request.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-171R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-171R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the City Manager to enter into a task authorization to the contract and agreement for Alternate Paving Methods with Pavement Technology, Inc. dated February 21, 2022, and any amendments thereto, for Reclamite Pavement Rejuvenator on various streets, and providing an effective date.

COST: up to \$252,421.32

This item is to approve a task authorization with Pavement Technology, Inc. for Reclamite Pavement Rejuvenator, for various streets in the Turtle Creek, Terra Vista, Ashley Oaks, Ashton Park, Lancaster Park East, Canoe Creek Woods, Cypress Point, and Whaley's Creek subdivisions.

STRATEGIC PLAN GOAL:

Public Service: To ensure cost effective service while providing a high level of service to our internal and external customers.

Infrastructure: To provide safe and adequate infrastructure to meet current and future needs.

BACKGROUND INFORMATION:

Per Kevin Felblinger, Public Works Director, this item is for Reclamite Pavement Rejuvenator to be applied to various streets, mobilization, and the maintenance of traffic. Pavement preservation is a technique used to extend the life of an asphalt road. An asphalt rejuvenator is applied to the top of the road and it helps restore and preserve the road's durability. The goal is to use the rejuvenator on roads in good condition to extend their life and delay costly milling and resurfacing maintenance. This process will be applied to some roads in the Turtle Creek, Terra Vista, Ashley Oaks, Ashton Park, Lancaster Park East, Canoe Creek Woods, Cypress Point, and Whaley's Creek neighborhoods.

REQUEST:

Resolution No. 2023-171R will approve a task authorization with Pavement Technology, Inc. for Reclamite Pavement Rejuvenator for various streets in the Turtle Creek, Terra Vista, Ashley Oaks, Ashton Park, Lancaster Park East, Canoe Creek Woods, Cypress Point, and Whaley's Creek subdivisions.

LEGAL AUTHORITY:

Resolution No. 2022-027R approved on February 10, 2022.

BUDGET AND RECOMMENDATION:

Budgeted \$300,000.00 / Actual Cost up to \$252,726.59
Capital Project

300-9595-541-34.00
Project No. ST2301

Staff recommends **APPROVAL** of this request.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-172R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-172R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the City Manager to execute the federally funded subaward and grant agreement for DR-4680 - Hurricane Nicole with the Florida Department of Emergency Management and providing an effective date.

COST: No cost associated with this item.

This item is to execute the Federally Funded Subaward and Grant Agreement for Hurricane Nicole in order to receive Federal and State funds for the recovery of Hurricane Nicole.

STRATEGIC PLAN GOAL:

Public Service: To ensure cost effective service while providing a high level of service to our internal and external customers.

Infrastructure: To provide safe and adequate infrastructure to meet current and future needs.

BACKGROUND INFORMATION:

In order to receive Federal and State funds for the recovery of Hurricane Nicole, the City, as a subgrantee/subrecipient, is required to enter into a Public Assistance Funding Agreement.

REQUEST:

Resolution No. 2023-172R will allow the City Manager to execute the Federally Funded Subaward and Grant Agreement for Hurricane Nicole.

LEGAL AUTHORITY:

Grants/Appropriations/Loans Policy Manual; G.A.L. Policy

BUDGET AND RECOMMENDATION:

No cost associated with this item.

Staff recommends **APPROVAL** of this request.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:
09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-173R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-173R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the utilization of City of Daytona Beach, Florida, Request for Proposal No. 19632, which is reasonable and otherwise in the best interest of the City of St. Cloud, whose subject matter is Rate and Evaluation Consulting Services, providing for the award thereof to Raftelis Financial Consultants, Inc., and providing an effective date.

COST: Undetermined at this time as services are provided on an “as-needed” basis. This contract will be utilized by various departments, on an as-needed basis, from various approved and budgeted expenditure accounts.

This item is to approve an agreement for rate and financial consulting services with Raftelis Financial Consultants, Inc.

STRATEGIC PLAN GOAL:

Financial Sustainability: To meet the short and long-term financial needs of the City of St. Cloud.

BACKGROUND INFORMATION:

Utilizing this agreement will allow the City to perform various comprehensive financial and management analyses and evaluations.

REQUEST:

Resolution No. 2023-173R will approve an agreement with Raftelis Financial Consultants, Inc. for Rate, Financial, and Management Consulting Services.

LEGAL AUTHORITY:

St. Cloud Procurement Policy Article III, Sec. 4 (E).

BUDGET AND RECOMMENDATION:

Undetermined at this time as services are provided on an “as-needed” basis. This contract will be utilized by various departments, on an as-needed basis, from various approved and budgeted expenditure accounts.

Staff recommends **APPROVAL** of this request.

FINANCE DIRECTOR’S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR’S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-185R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-185R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the City Manager to enter into a task authorization to the agreement for Rate and Evaluation Consulting Services with Raftelis Financial Consultants, Inc., for Work Authorization No. 2 - Professional Consulting Services for a Parks & Recreation Department Fee Evaluation, and providing an effective date.

COST: up to \$64,700.00

This item is to approve a task authorization with Raftelis Financial Consultants, Inc. for a Parks & Recreation Department Fee Evaluation.

STRATEGIC PLAN GOAL:

Financial Sustainability: To meet the short and long-term financial needs of the City of St. Cloud.

BACKGROUND INFORMATION:

To meet the City's Strategic Planning Goal of Financial Sustainability, the Parks and Recreation Department is proposing to contract with Raftelis to assess the costs for each program, event and Agreement managed by the Department. This will allow the City to evaluate its current revenue sources and make adjustments where necessary to its rates, establish new fees, adjust charges as Agreements are executed, seek sponsorships, and review other options, with an objective to balance the costs with revenue sources over time. Funds are available from the City Manager's budget to support this effort, which will be completed within four months of the Notice to Proceed.

REQUEST:

Resolution No. 2023-185R will approve a task authorization with Raftelis Financial Consultants, Inc. for a Parks & Recreation Department Fee Evaluation.

LEGAL AUTHORITY:

Resolution No. 2023-173R approved on September 14, 2023.

BUDGET AND RECOMMENDATION:

Budgeted \$64,700.00/Actual Cost up to \$64,700.00

General Fund

001-3010-512.31-00

Staff recommends **APPROVAL** of this request.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-174R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-174R, a resolution of the City Council of the City of St. Cloud, Florida authorizing the City Manager to enter into a task authorization to the agreement for Construction Manager at Risk Services for Projects Less than \$4 Million in Value with Arnco Construction, Inc., for City Hall HVAC Upgrade/Update, establishing a guaranteed maximum price, and providing an effective date.

COST: up to \$428,510.22

This item is to approve a guaranteed maximum price authorization with Arnco Construction, Inc. for City Hall HVAC Replacement Damper Upgrade/Update.

STRATEGIC PLAN GOAL:

Public Service: To ensure cost effective service while providing a high level of service to our internal and external customers.

Infrastructure: To provide safe and adequate infrastructure to meet current and future needs.

BACKGROUND INFORMATION:

Per Kevin Felblinger, Public Works Director, this project will upgrade/update the existing mechanical and electrical heating, ventilation, and air conditioning (HVAC) components within City Hall. The HVAC components include but are not limited to, dampers, controllers, and ductwork. These improvements will help the balancing of the system to provide a more constant environment throughout City Hall.

REQUEST:

Resolution No. 2023-174R will approve a guaranteed maximum price authorization with Arnco Construction, Inc. for City Hall HVAC Upgrade/ Update.

LEGAL AUTHORITY:

Resolution No. 2022-152R approved on June 23, 2022.

BUDGET AND RECOMMENDATION:

Budgeted \$428,510.22 /Actual Cost up to \$428,510.22

One Percent Fund

120-5520-515.62-00

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-175R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-175R, a resolution of the City Council of the City of St. Cloud, Florida, renewing insurance policies for the City of St. Cloud with an effective date of October 1, 2023, with the City's current provider, Preferred Governmental Insurance Trust.

COST: up to \$1,490,266.00 (Proposed Budget FY 2023/2024)

This item is to approve the renewal of the City's insurance policies with Preferred Governmental Insurance Trust.

STRATEGIC PLAN GOAL:

Financial Sustainability: To meet the short and long-term financial needs of the City of St. Cloud.

BACKGROUND INFORMATION:

Per Justin Kluesner, Human Resources Director, the City maintains various insurance policies to include: property, inland marine, general liability, automobile liability and physical damage, law enforcement and public officials and employment practices as well as cyber security insurance and Firefighter Cancer Benefit Insurance. The policies are renewed on an annual basis with the City's current insurance carrier Preferred Governmental Insurance Trust, with an effective date of October 1, 2023.

REQUEST:

Resolution No. 2023-175R will approve the renewal of the City's insurance with Preferred Governmental Insurance Trust.

LEGAL AUTHORITY:

St. Cloud Procurement Policy Article III, Sec. 3

BUDGET AND RECOMMENDATION:

Proposed FY 2023/2024 Budget \$1,490,266.00 / Actual Cost: up to \$1,490,266.00

Various accounts across departments

Staff recommends **APPROVAL** of this request

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-176R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-176R, a resolution of the City Council of the City of St. Cloud, Florida, renewing medical insurance policies for the City of St. Cloud with an effective date of October 1, 2023, with the City's current insurance provider, Cigna Health and Life Insurance Company (CHLIC).

COST: up to \$260,190.00 (Proposed Budget FY 2023/2024)

This item is to approve the renewal of the City's medical insurance policies with Cigna Health and Life Insurance Company.

STRATEGIC PLAN GOAL:

Professional Workforce: To attract and retain highly skilled staff in order to provide services to the community.

BACKGROUND INFORMATION:

Per Justin Kluesner, Human Resources Director, the insurance benefits for employees to include Health Insurance / Stop Loss / EAP policies are up for renewal. The rates for the health insurance policy are good for up to three years and the stop loss is one year.

REQUEST:

Resolution No. 2023-176R will approve the renewal of the medical insurance policies for the City's employees.

LEGAL AUTHORITY:

City of St. Cloud Employee Handbook Sections 7.01: Insurance Benefits

BUDGET AND RECOMMENDATION:

Proposed Budget FY 2023/2024 \$260,190.00 / Actual Cost: up to \$260,190.00

Health Insurance Fund

Staff recommends **APPROVAL** of this request.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:
09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-189R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-189R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the execution of the Master Agreement for insurance policies for Life, Accidental Death, Dismemberment Insurance and Long Term Disability as part of the employee benefits for the City of St. Cloud with an effective date of October 1, 2023 with The Standard Insurance Company.

COST: up to \$42,000.00 (Proposed Budget FY23/24)

This item is to approve insurance policies as part of the employee benefits with The Standard Insurance Company.

STRATEGIC PLAN GOAL:

Professional Workforce: To attract and retain highly skilled staff in order to provide services to the community.

BACKGROUND INFORMATION:

Per Justin Kluesner, Brown & Brown solicited bids for the City's Life Insurance, Accidental Death & Dismemberment insurance, and Long Term Disability Insurance. The company selected was The Standard, with rates guaranteed through 09/30/2026.

REQUEST:

Resolution No. 2023-189R will approve insurance policies as part of the employee benefits with The Standard Insurance Company.

LEGAL AUTHORITY:

City of St. Cloud Employee Handbook Section 7.01: Insurance Benefits

BUDGET AND RECOMMENDATION:

Proposed Budget FY 2023/2024 \$42,000.00/Actual Cost up to \$126,000.00 (\$42,000.00 each year for three years)

Various city-wide benefit expenditure accounts

Staff recommends **APPROVAL** of this request.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-190R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-190R, a resolution of the City Council of the City of St. Cloud, Florida, renewing the dental insurance policy for the City of St. Cloud with an effective date of October 1, 2023 with Metropolitan Life Insurance Company (Metlife).

COST: up to \$352,413.00 (Proposed Budget FY23/24)

This item is to approve the renewal of the City's Dental Insurance Policy, with no changes to the rates from the previous year.

STRATEGIC PLAN GOAL:

Professional Workforce: To attract and retain highly skilled staff in order to provide services to the community.

BACKGROUND INFORMATION:

Per Justin Kluesner, Human Resources Director, the dental insurance for employees is renewed on an annual basis. Brown and Brown solicited rates from various vendors to ensure the best value. It was determined to maintain our current contract with MetLife, with no change to the rates from the past year. The policy will commence on October 1, 2023.

REQUEST:

Resolution No. 2023-175R will approve the renewal of the City's Dental Insurance Policy with Metropolitan Life Insurance Company (Metlife).

LEGAL AUTHORITY:

City of St. Cloud Employee Handbook Sections 7.01: Insurance Benefits

BUDGET AND RECOMMENDATION:

Proposed Budget FY 2023/2024 \$352,413.00 / Actual Cost: up to \$352,413.00

Health Insurance Fund

Staff recommends **APPROVAL** of this request.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:
09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-177R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-177R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the City Manager to enter into a first amendment to and extension of the agreement between the City of St. Cloud and Civitas, LLC, dba Civitas Community Development, LLC, dated September 15, 2020, whose subject matter is Housing and Community Development Strategic Consultant Services, and providing an effective date.

COST: Undetermined at this time as services are provided on an as-needed basis. This contract will be utilized by the Economic Development Department for Housing and Community Development Strategic Consultant Services, on an as-needed basis, from various approved and budgeted expenditure accounts.

This item is to extend the term of the agreement with Civitas, LLC, dba Civitas Community Development, LLC for an additional year, through September 14, 2024.

STRATEGIC PLAN GOAL:

Growth Management: To create a vibrant, progressive and diverse community through collaborative planning.

Economic Development: To promote economic development in the City of St. Cloud.

BACKGROUND INFORMATION:

Per Antranette Forbes, Economic Development Director, the City wishes to extend the term of the agreement with Civitas, LLC, dba Civitas Community Development, LLC, for Housing and Community Development Strategic Consultant Services. These services are performed on an as-needed basis. Services include technical assistance for all aspects of program management for the CDBG, HOME & ESG programs, as well as SHIP, NSP, CNP and other grant or funding programs. The Scope of Work identifies specific functions, such as Grant Application Assistance, Annual Reporting Assistance, Contract Compliance Assistance, and Technical Assistance and Data Analysis. This amendment will extend the term of the agreement for one year through September 14, 2024.

REQUEST:

Resolution No. 2023-177R will extend the term of the existing agreement for Housing and Community Development Strategic Consultant Services with Civitas, LLC, dba Civitas Community Development, LLC for one year.

LEGAL AUTHORITY:

Resolution No. 2020-199R approved on August 13, 2020

BUDGET AND RECOMMENDATION:

Undetermined at this time as services are provided on an as-needed basis. This contract will be

utilized by the Economic Development Department for Housing and Community Development Strategic Consultant Services, on an as-needed basis, from various approved and budgeted expenditure accounts.

Staff recommends **APPROVAL** of this request.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-180R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-180R, a resolution of the City Manager of the City of St. Cloud, Florida, authorizing and directing the City Manager to enter into a Vendor Service Agreement with Axis Productions and Events, for the services, equipment and staff on the dates of December 31, 2023, to January 1, 2024 for the Rockin' The Cloud event, and providing an effective date.

COST: up to \$53,500.00

This item is to approve an agreement with Axis Productions and Events for the 2023 Rockin' the Cloud New Year's Eve event entertainment featuring Uncle Kracker as the headliner.

STRATEGIC PLAN GOAL:

Public Service: To ensure cost effective service while providing a high level of service to our internal and external customers.

Economic Development: To promote economic development in the City of St. Cloud.

BACKGROUND INFORMATION:

Per Stephanie Holtkamp, Parks and Recreation Director, the Parks and Recreation Department has contracted recording artist Uncle Kracker to perform as headliner at the Rockin' The Cloud New Year's Eve event for 2023. This level of well-known talent will increase visitors and attendees that will economically stimulate the local and downtown St. Cloud businesses. This also provides opportunity for higher event sponsorships and VIP ticket sales.

The City of St. Cloud has been celebrating New Year's Eve with the Rockin' The Cloud event since 2016 and continues to grow this Signature Community Event.

Parks and Recreation has applied for and been awarded a \$15,000 marketing grant from Experience Kissimmee for this event.

REQUEST:

Resolution No. 2023-180R will approve an agreement with Axis Productions and Events.

LEGAL AUTHORITY:

St. Cloud Procurement Policy Article II, Sec. 5.13

BUDGET AND RECOMMENDATION:

Budgeted: \$53,671.25/Actual Cost up to \$53,500.00

General Fund

001-7540-572.34-00 Project PRE32

Staff recommends **APPROVAL** of this request.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-181R

FINANCE AGENDA ITEM:

Resolution No. 2023-181R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing and directing the City Manager to approve the transfer of capital assets to Tohopekaliga Water Authority, as outlined in the Interlocal Agreement (ILA) between the City of St. Cloud and Tohopekaliga Water Authority, dated February 10, 2022.

COST: No cost associated with this item.

This item is to approve the transfer of capital assets to Tohopekaliga Water Authority, pursuant to ILA dated February 10, 2022.

STRATEGIC PLAN GOAL:

Public Service: To ensure cost effective service while providing a high level of service to our internal and external customers.

BACKGROUND INFORMATION:

Finance Department is requesting authorization to transfer capital assets to Tohopekaliga Water Authority, as outlined in the ILA dated February 10, 2022. Please see itemized list attached as Exhibit 'A' to the resolution. Staff recommends approval of this request. The book value of the assets transferred to TOHO is \$2,837,959.32.

REQUEST:

Request Council's approval to transfer capital assets to Tohopekaliga Water Authority, pursuant to ILA dated February 10, 2022.

LEGAL AUTHORITY:

Interlocal Agreement between the City of St. Cloud and Tohopekaliga Water Authority, dated February 10, 2022.

BUDGET AND RECOMMENDATION:

There is no cost associated with this item.

Staff recommends **APPROVAL** of this item

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:
Final Action 09/14/2023



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-182R

FINANCE AGENDA ITEM:

Resolution No. 2023-182R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing and directing the City Manager to declare items as obsolete, damaged, and/or surplus property and otherwise in the best interest of the City of St. Cloud.

COST: No cost associated with this item.

This item is to dispose of obsolete property.

STRATEGIC PLAN GOAL:

Public Service: To ensure cost effective service while providing a high level of service to our internal and external customers.

BACKGROUND INFORMATION:

Various departments are requesting authorization to dispose of obsolete, damaged, and surplus City property. The obsolete, damaged, and surplus property will be disposed of by trading in for credit toward new equipment, donated, sold at cost, sold as scrap, sold via auction, or in instances where items are unable to be disposed of by these means they will be removed from service and properly discarded. Please see itemized list attached as Exhibit 'A' to the resolution. Staff recommends approval of this request.

REQUEST:

Request Council's approval to dispose of obsolete, damaged and surplus City property.

LEGAL AUTHORITY:

Resolution 2019-022R St. Cloud Capital Asset Policy Article VII, Sec. B1
Florida Statute Chapter 274 the items will be declared obsolete, damaged and /or surplus; and Florida Administrative Code Chapter 69I-73.005 Disposition of property, Section: 2-B.

BUDGET AND RECOMMENDATION:

There is no cost associated with this item.
Staff recommends **APPROVAL** of this item.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:
Final Action 09/14/2023



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-183R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-183R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the Mayor to sign a letter on behalf of the City of St. Cloud City Council in approval of Osceola County's distribution of funds from the Florida Department of Law Enforcement (FDLE), Office of Criminal Justice (OCJ) FY2022 Edward Byrne Memorial Justice Assistance Grant (JAG).

COST: No cost associated with this item.

This item is to authorize the Mayor to sign the 51% letter approving the disbursement recommendations of the County's allocation for the FY2022-2023 Edward Byrne Memorial Justice Assistance Grant (JAG) on behalf of the City of St. Cloud City Council.

STRATEGIC PLAN GOAL:

Public Service: To ensure cost effective service while providing a high level of service to our internal and external customers.

BACKGROUND INFORMATION:

Florida Department of Law Enforcement (FDLE), Office of Criminal Justice Grants (OCJG) has allocated funding to Osceola County in the amount of \$103,550.00 to be used to address problems of illegal drug use, violent crimes and improvements to the criminal justice system within the County. The process requires 51% of the local governments within the county to support the recommendations of projects to be funded made by the Substance Abuse and Violent Crime Policy Advisory Board. As such, the City of St. Cloud City Council is being asked to provide a letter supporting these recommendations to be included in the appropriations packet to FDLE.

REQUEST:

Resolution No. 2023-183R will authorize the Mayor to sign the 51% letter in support of the Substance Abuse and Policy Advisory Board (SAPAB) recommendations for the FY2022-2023 Edward Byrne Memorial Justice Assistance Grant (JAG) funding.

LEGAL AUTHORITY:

Grants/Appropriations/Loans Policy Manual; G.A.L Policy, pages 2-4.

BUDGET AND RECOMMENDATION:

No cost associated with this item

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-184R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-184R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the utilization of the Sourcewell Contract No. 081419-SHI, which is reasonable and otherwise in the best interest of the City of St. Cloud, whose subject matter is technology catalog solutions, providing the award thereof to SHI International Corp. and providing an effective date.

COST: Undetermined at this time as services are provided on an “as-needed” basis. This contract will be utilized by the IT Department, on an as-needed basis, from various approved and budgeted expenditure accounts.

This item is to approve the utilization of the Sourcewell Contract No. 081419-SHI for the purchase of hardware & software, peripherals, cloud, technology solutions, professional services, STEM & STEAM technology, data center, networking, storage, security, and print solutions.

STRATEGIC PLAN GOAL:

Public Service: To ensure cost effective service while providing a high level of service to our internal and external customers.

BACKGROUND INFORMATION:

Per Roberto Smith, IT Director, utilizing the Sourcewell cooperative purchasing contract with SHI International will allow for the purchase of software and support maintenance services for the IT Department, while providing national buying power and pricing. Currently, SHI International provides the city with performance monitoring and reporting software for all IT infrastructure and assets, and continuing our partnership with them will eliminate the potential effects of vulnerabilities.

REQUEST:

Resolution No. 2023-184R will approve the purchase of hardware & software, peripherals, cloud, technology solutions, professional services, STEM & STEAM technology, data center, networking, storage, security, print solutions from SHI International Corp.

LEGAL AUTHORITY:

St. Cloud Procurement Policy Article III, Sec. 4(E).

BUDGET AND RECOMMENDATION:

Undetermined at this time as services are provided on an “as-needed” basis. This contract will be utilized by the IT Department, on an as-needed basis, from various approved and budgeted expenditure accounts.

Staff recommends **APPROVAL** of this request.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-186R

CITY CLERK AGENDA ITEM:

Resolution No. 2023-186R, a resolution of the City Council of the City of St. Cloud, Florida, setting one City Council Meeting date for November, and that meeting date being November 9, 2023; and setting one City Council Meeting date for December, and that meeting date being December 14, 2023.

COST: No cost associated with this item.

This item is to set Council meeting dates for November (November 9) and December (December 14), 2023.

STRATEGIC PLAN GOAL:

BACKGROUND INFORMATION:

As per City Code Section 2-51 the City Council shall hold regular meetings not less than once a month, normally the same to be held on the second Thursday of each month.

Due to the holiday schedules, the City Council of the City of St. Cloud, Florida wishes to set one City Council meeting date for the month of November, to be held on November 9, 2023 and one City Council meeting date for December as December 14, 2023.

REQUEST:

Request approval of Resolution No. 2023-186R to set Council meetings for November and December 2023.

LEGAL AUTHORITY:

City Code Section 2-51.

BUDGET AND RECOMMENDATION:

No cost associated with this item.

Staff recommends **APPROVAL** of this item.

FINANCE DIRECTOR'S COMMENTS:

N/A

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:
9/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-188R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-188R, a resolution of the City Council of the City of St. Cloud, Florida, authorizing the utilization of the Omnia Partners Contract No. EV2370, previously advertised for bid by the City of Kansas City, Missouri, whose subject matter is Electrical, Lighting, Data Communications and Security Products and Related Products, Services, and Solutions, and providing an effective date.

COST: Undetermined at this time as services are provided on an as-needed basis. This contract will be utilized by multiple City departments for various projects, on an as-needed basis, from various approved and budgeted projects and expenditure accounts.

This item is to approve the utilization of an Omnia Partners contract for various citywide projects, with services provided by Graybar Electric Company, Inc., including Bi-Directional Amplifiers (BDA's) for City facilities (City Hall, Cannery, etc.).

STRATEGIC PLAN GOAL:

Infrastructure: To provide safe and adequate infrastructure to meet current and future needs.

BACKGROUND INFORMATION:

This contract will be utilized for electrical, communication, security products, and related products and services for various departments within the City on an as-needed basis. Bi Directional Amplifiers (BDA's) support public safety communications by amplifying the radio signal going into and exiting the building.

REQUEST:

Resolution No. 2023-188R will authorize the utilization of Omnia Partners Contract No. EV2370, Electrical, Lighting, Data Communications and Security Products and Related Products, Services, and Solutions for various projects from Graybar Electric Company, Inc.

LEGAL AUTHORITY:

St. Cloud Procurement Policy Article III, Sec. 4(E).

BUDGET AND RECOMMENDATION:

Undetermined at this time as services are provided on an as-needed basis. This contract will be utilized by multiple City departments for various projects, on an as-needed basis, from various approved and budgeted projects and expenditure accounts.

Staff recommends **APPROVAL** of this request.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends approval

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda

PLANNING AGENDA ITEM:

Request Council's approval of Tohoqua Phase 4C Final Plat consisting of 249 residential lots.

COST: No cost associated with this item.

This item is for the approval of the Tohoqua Phase 4C Final Plat, consisting of 249 residential lots (159 detached, 90 attached), consistent with the approved Subdivision Construction Plan SUB22-00014.

STRATEGIC PLAN GOAL:

Infrastructure: To provide safe and adequate infrastructure to meet current and future needs.

Growth Management: To create a vibrant, progressive and diverse community through collaborative planning.

BACKGROUND INFORMATION:

The subject property is located south of Neptune Road and west of Florida's Turnpike. Tohoqua Phase 4C is comprised of 52.66 acres and the final plat is proposing 249 residential lots. This request is consistent with the approved Subdivision Construction Plans (SUB22-00014).

REQUEST:

The subject property is located within the Tohoqua Mixed Use Development and is comprised of approximately 52.66 ± acres with Mixed Use Future Land Use and Zoning. The plat is proposing development of 249 lots which includes single family detached and attached product types with varying lot widths.

This phase will include 50', 40', 32', and 20' wide lots with the maximum building coverage of 70%. Tohoqua Phase 4C will have one Recreation Tract and the Site Development Plan is currently under review which was a condition of approval with the Subdivision Construction Plan. The Final Plat is consistent with the approved Subdivision Construction Plan (SUB22-00014).

LEGAL AUTHORITY:

Per LDC Section 5.2.7.E.2 - City Council Review, when the final plat complies with all requirements and the applicable fees for the recording of the plat with the clerk of the circuit court have been received, it shall be presented to the city council for final approval. The city council shall have the option of approving the final plat as presented or requiring additional information or revisions. The mayor shall execute the final plat, and the deputy mayor shall have the authority to sign final plats in the absence of the mayor.

BUDGET AND RECOMMENDATION:

There is no cost for this item.

Staff reviewed this request for a Final Plat on or before August 24, 2023, and recommends APPROVAL of the Tohoqua Phase 4C Final Plat (PLT23-00002).

FINANCE DIRECTOR'S COMMENTS:

N/A

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Public Hearings
Resolution 2023-153R

First Public Hearing: September 14, 2023

Second Public Hearing: September 28, 2023

FINANCE AGENDA ITEM:

PUBLIC HEARING FOR RESOLUTION NO. 2023-153R, a resolution of the City Council of the City of St. Cloud, Florida, establishing a final Ad Valorem Tax Millage for the City of St. Cloud for the fiscal year 2023/2024 the same being adopted prior to the adoption of a final budget for said period.(FINAL MILLAGE) (Above is full title) (Final Public Hearing will be held on September 28, 2023) **ACTION ON RESOLUTION NO. 2023-153R**

STRATEGIC PLAN GOAL:

Financial Sustainability: To meet the short and long-term financial needs of the City of St. Cloud.

BACKGROUND INFORMATION:

As per Florida Statute 200.065 two public hearings are required in order to adopt a final Ad Valorem tax millage of 5.1128 which is 11.14 percent above the rolled-back rate of 4.6005.

REQUEST:

Request council approval to establish a final ad valorem tax millage rate for the fiscal year 2023/24.

LEGAL AUTHORITY:

As per Florida Statute 200.065.

BUDGET AND RECOMMENDATION:

There is no cost associated with this item.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Public Hearings
Resolution 2023-154R

First Public Hearing: September 14, 2023

Second Public Hearing: September 28, 2023

FINANCE AGENDA ITEM:

PUBLIC HEARING FOR RESOLUTION NO. 2023-154R, a resolution of the City Council of the City of St. Cloud, Florida, establishing a final budget for the City of St. Cloud for the fiscal year 2023/2024; the same being adopted following the adoption of a final millage rate for said period. (FINAL BUDGET) (Above is full title) (Final Public Hearing will be held on September 28, 2023) **ACTION ON RESOLUTION NO. 2023-154R**

STRATEGIC PLAN GOAL:

Financial Sustainability: To meet the short and long-term financial needs of the City of St. Cloud.

BACKGROUND INFORMATION:

As per Florida Statute 166.241 the City is required to adopt a budget each fiscal year by ordinance or resolution. The amount available from taxation and other sources, including balances brought forward from prior fiscal years, must equal the total appropriations for expenditures and reserves. In other words, the adopted budget must balance.

REQUEST:

Request City Council to approve the budget for FY2023/2024

LEGAL AUTHORITY:

As per Florida Statute 166.241

BUDGET AND RECOMMENDATION:

There is no cost associated with this item.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 Final Action



MEETING: September 14, 2023

Agenda Item Type: Public Hearings
Ordinance 2022-42

First Public Hearing: August 11, 2022

Second Public Hearing: September 14, 2023

PLANNING AGENDA ITEM:

FINAL PUBLIC HEARING FOR ORDINANCE NO. 2022-42, an ordinance of the City Council of the City of St. Cloud, Florida, to annex into the City of St. Cloud approximately 25.59 acres identified as Walker Property, located south of Chisholm Park Trl., west of S. Narcoossee Rd, north of Old Oak Trl.; in accordance with the voluntary annexation provisions of Chapter 171.044, Florida Statutes. (Above is full title) **ACTION ON ORDINANCE NO. 2022-42**

STRATEGIC PLAN GOAL:

Growth Management: To create a vibrant, progressive and diverse community through collaborative planning.

BACKGROUND INFORMATION:

The subject property is generally located south of Chisholm Park Trl., west of S. Narcoossee Rd, north of Old Oak Trl. The property is comprised of three undeveloped parcels totaling approximately 25.59 acres within the Joint Planning Area boundary.

The applicant is requesting annexation into the City of St. Cloud. Concurrently, the applicant is requesting a Future Land Use designation of Low Density Residential (Ordinance 2022-43) and a PUD Zoning/PMP (Ordinance 2022-44).

Special Note: At the August 11 and September 8, 2022 City Council meetings several members of the public provided oral comments against the request, citing issues such as traffic, wildlife protection, and lot sizes as concerns. Additional public comment(s) may be made at the City Council public hearing.

REQUEST:

The applicant is requesting consideration of a voluntary annexation for approximately 25.59 acres of land, including any and all adjacent rights-of-way, into the City of St. Cloud.

LEGAL AUTHORITY:

The City Council shall review the recommendation from the Planning Commission and render a decision based on the recommendation and information presented. The Planning Commission recommendation is based on the 16 required findings of Section 3.4.3.C.2.a of the Land Development Code. The applicant responses to the 16 required findings have been provided as an attachment.

BUDGET AND RECOMMENDATION:

There is no cost associated with this item.

Staff recommends **APPROVAL** of Voluntary Annexation for Ordinance No. 2022-42.

On July 19, 2022 the Planning Commission recommended **APPROVAL** of the request for the voluntary annexation for Ordinance No. 2022-42.

FINANCE DIRECTOR'S COMMENTS:

N/A

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action

08/10/2023 - Motion by Gilbert to continue this item to September 14th City Council Meeting. Seconded by Matheny. Passed 4-0

07/27/2023 - Motion by Deputy Mayor Urban to continue this item to the August 10th Council meeting. Seconded by Gilbert. Passed 5-0.

09/08/2022 - The applicant requested a continuance. Motion by Mayor Blackwell to continue until staff determines the project is ready to proceed based on their review. Seconded by Urban. Passed 5-0.

08/11/2022 - Motion by Mayor Blackwell to approve on first reading and introduction of ordinance. Seconded by Trace. Passed 5-0.



MEETING: September 14, 2023

Agenda Item Type: Public Hearings
Ordinance 2022-43

First Public Hearing: August 11, 2022

Second Public Hearing: September 14, 2023

PLANNING AGENDA ITEM:

FINAL PUBLIC HEARING FOR ORDINANCE NO. 2022-43, an ordinance of the City Council of the City of St. Cloud, Florida, assigning a Future Land Use designation “LDR” Low Density Residential to approximately 25.59 acres identified as Walker Property, located south of Chisholm Park Trl, west of S. Narcoossee Rd, north of Old Oak Trl; providing for amending the official Future Land Use Map of the Comprehensive Plan, filing of the Planning Commission recommendation and proof of publication, applicability and effect, severability, copies on file and effective date. (Above is the full title) **ACTION ON ORDINANCE NO. 2022-43**

STRATEGIC PLAN GOAL:

Growth Management: To create a vibrant, progressive and diverse community through collaborative planning.

BACKGROUND INFORMATION:

The subject property is generally located south of Chisholm Park Trail, west of S. Narcoossee Road, and north of Old Oak Trail. The property is totaling approximately 25.59 acres within the Joint Planning Area (JPA) boundary. The current Future Land Use Map designation is Low Density Residential in the County. Subsequently, the applicant is also requesting a PUD Zoning/PMP (Ordinance 2022-44).

The applicant is planning to construct 73 single family homes.

Total net developable: 25.59 acres

Net Residential Acreage: 13.67

Total proposed density: 2.85 dwelling units per acre

Special Note: At the August 11 and September 8, 2022 City Council meetings several members of the public provided oral comments against the request, citing issues such as traffic, wildlife protection, and lot sizes as concerns. Additional public comment(s) may be made at the City Council public hearing.

REQUEST:

The applicant is requesting consideration of a Comprehensive Plan Amendment from Low Density Residential (County), to “LDR” Low Density Residential (City) for approximately 25.59 acres of land, into the City of St. Cloud.

LEGAL AUTHORITY:

The City Council shall review the recommendation from the Planning Commission and render a decision based on the recommendation and information presented. The Planning Commission recommendation is based on the 16 required findings of Section 3.4.3.C.2.a of the Land Development Code. The applicant responses to the 16 required findings have been provided as

an attachment.

BUDGET AND RECOMMENDATION:

There is no cost associated with this item.

Staff recommends to **APPROVE** the request for Comprehensive Plan Amendment for Ordinance No. 2022-43.

On July 19, 2022 the Planning Commission recommended **APPROVAL** of the request for the Comprehensive Plan Amendment for Ordinance No. 2022-43.

FINANCE DIRECTOR'S COMMENTS:

N/A

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommend approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action

08/10/23 - Motion by Fletcher to continue this item to September 14th City Council Meeting. Seconded by Gilbert. Passed 4-0

07/27/23 - 07/27/2023 - Motion by Deputy Mayor Urban to continue this item to the August 10th Council meeting. Seconded by Fletcher. Passed 5-0.

09/08/22 - The applicant requested a continuance. Motion by Mayor Blackwell to continue until staff determines the project is ready to proceed based on their review. Seconded by Urban. Passed 5-0.

8/11/22 - Motion for first reading and introduction. Motion to approve by Trace. Seconded by Blackwell. Passed 5-0



MEETING: September 14, 2023

Agenda Item Type: Public Hearings
Ordinance 2022-44

First Public Hearing: August 11, 2022

Second Public Hearing: September 14, 2023

PLANNING AGENDA ITEM:

FINAL PUBLIC HEARING FOR ORDINANCE NO. 2022-44, an ordinance of the City Council of the City of St. Cloud, Florida, assigning a zoning district of "PUD" Planned Unit Development, compatible with a "Low Density Residential" Future Land Use designation change, adopted by Ordinance No. 2022-43, for approximately 25.59 acres identified as Walker Property, located south of Chisholm Park Trl, west of S. Narcoossee Rd, north of Old Oak Trl; providing for entering the designation on the official zoning map, providing for approval of the Preliminary Master Plan, filing of the Planning Commission recommendation and proof of publication, severability, and effective date. (Above is full title) **ACTION ON ORDINANCE NO. 2022-44 (This is a Quasi-Judicial proceeding)**

STRATEGIC PLAN GOAL:

Growth Management: To create a vibrant, progressive and diverse community through collaborative planning.

BACKGROUND INFORMATION:

The subject property is generally located south of Chisholm Park Trl, west of S. Narcoossee Rd, north of Old Oak Trl. The property is comprised of three undeveloped parcels totaling approximately 25.59 acres.

The current zoning is "R-1" and "RS-1C" Urban Settlement, and Rural Settlement (County) and the current Future Land Use Map designation is Low Density Residential (County). The applicant is requesting to rezone the subject property to "PUD" Planned Unit Development, which is consistent with the proposed request of Ordinance No. 2022-43 for a small-scale Future Land Use Map Amendment to Low Density Residential (City).

The proposed development is for 73 single-family detached homes, front loaded.

Total net developable: 25.59

Net Residential Acreage: 13.67

Gross Residential Density: 2.85 du/ac

REQUEST:

The applicant is requesting consideration of a Zoning Map Amendment assigning a zoning district of "PUD" Planned Unit Development for approximately 25.59 acres of land, in the City of St. Cloud.

LEGAL AUTHORITY:

The City Council shall review the recommendation from the Planning Commission and render a decision based on the recommendation and information presented. The Planning Commission

recommendation is based on the 16 required findings of Section 3.4.3.C.2.a of the Land Development Code. The applicant responses to the 16 required findings have been provided as an attachment.

BUDGET AND RECOMMENDATION:

There is no cost associated with this item.

Staff recommends **APPROVAL with conditions** for the PUD Zoning and Preliminary Master Plan for Walker Property Ordinance No. 2022-44.

The following conditions must be satisfied prior to final approval of the Subdivision Construction Plan.

Planning Conditions:

1. Provide written approval or denial from Osceola County Transportation and Transit on entrance and access to/from Narcoossee Road.
2. Provide pedestrian access to multi-use trail between lots 18-20.
3. Reduce length of cul-de-sac to provide enhanced landscape buffering on south property line; and dedication as future access point..
4. Provide illuminated signage depicting "dead end" for all future access points that abut residential.
5. Detail split rail fencing that will be included in buffering along Chisholm Park Trail and Albany Avenue.

FINANCE DIRECTOR'S COMMENTS:

N/A

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval with conditions

CITY COUNCIL ACTION:

09/14/2023 - Final Action

08/10/2023 - Motion by Fletcher to continue this item to September 14th City Council Meeting. Seconded by Matheny. Passed 4-0

09/08/2022 - The applicant requested a continuance. Motion by Mayor Blackwell to continue until staff determines the project is ready to proceed based on their review. Seconded by Urban. Passed 5-0.

08/11/2022 - Motion by Mayor Blackwell to approve on first reading and introduction of ordinance. Seconded by Trace. Passed 5-0.



MEETING: September 14, 2023

Agenda Item Type: Public Hearings
Ordinance 2023-24

First Public Hearing: August 10, 2023

Second Public Hearing: September 14, 2023

PLANNING AGENDA ITEM:

FINAL PUBLIC HEARING FOR ORDINANCE NO. 2023-24, an ordinance of the City Council of the City of St. Cloud, Florida, assigning a Future Land Use designation “Commercial” to approximately 0.32 acres identified as Ohio Ave Commercial Complex, located south of 11th St, north of 12th St, east of Florida Ave, and west of Ohio Ave; providing for amending the official Future Land Use map of the Comprehensive Plan, filing of the Planning Commission recommendation and proof of publication, applicability and effect, severability, copies on file and effective date. (Above is full title) **ACTION ON ORDINANCE NO. 2023-24**

STRATEGIC PLAN GOAL:

Growth Management: To create a vibrant, progressive and diverse community through collaborative planning.

BACKGROUND INFORMATION:

The subject property is generally located south of 11th St, north of 12th St, east of Florida Ave and west of Ohio Ave. The current Future Land Use Map designation is Private/Institutional, with a Zoning Map designation of “P” Professional.

The requested Comprehensive Plan Amendment to Commercial is concurrent with the Zoning Map Amendment (Ordinance No. 2023-25) requesting “CBD-2” Central Business District 2 as the zoning designation.

The applicant is proposing to develop a commercial office space that is estimated at around 4,000 square feet with on-site parking. The site does not meet the minimum development standards under the current zoning designation.

This item was heard at the Planning Commission on May 16, 2023, with a staff recommendation of approval, based on the findings of fact that the subject parcel would not meet the minimum development standards to develop under the current designation. However, after additional analysis, the proposed request for a commercial Future Land Use designation on one lot within a block would adversely change the character of the block. Without pursuing a comprehensive change for the entire block, including evaluation of impacts on City services and impacts to the surrounding properties, staff cannot support the requested amendment to the Future Land Use Map. Staff contacted the applicant/agent and offered alternative options for development (parking study/variance application for lot size) under the existing Future Land Use and Zoning designation that were declined by the applicant.

Further, pursuant to Policy 1.5.1 of the Comprehensive Plan, expansion of the CBD zoning

districts shall not occur without a concurrency management study and the proposed intensification of the Future Land Use from Private/Institutional to Commercial would be required to meet all Levels of Service. The current Future Land Use of Private/Institutional is intended as a transitional area between the Central Business District(s) from more intense commercial areas to general office and residential uses. The proposed application is not sufficient to support a gradual erosion of this planned transition. Therefore, based upon the updated finding and analysis staff have changed their recommendation to denial.

REQUEST:

The applicant is requesting consideration of a Comprehensive Plan Amendment from Private/Institutional to Commercial for approximately 0.32 acres of land.

LEGAL AUTHORITY:

The City Council shall review the recommendation from the Planning Commission and render a decision based on the recommendation and information presented. The Planning Commission recommendation is based on the 16 required findings of Section 3.4.3.C.2.a of the Land Development Code. The applicant responses to the 16 required findings have been provided as an attachment for the Planning Commission's review.

BUDGET AND RECOMMENDATION:

There is no cost for this item.

Staff recommends **DENIAL** of Comprehensive Plan Amendment for Ordinance No. 2023-24. This request was reviewed under the findings of fact that the proposed commercial development could not be developed under the existing conditions. After further analysis, the applicant was provided with options to develop the site with the current Future Land Use of Private/Institutional.

On May 16, 2023 Planning Commission recommended APPROVAL of Ordinance No. 2023-24 for Comprehensive Plan Amendment.

FINANCE DIRECTOR'S COMMENTS:

N/A

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends denial

CITY COUNCIL ACTION:

09/14/2023 - Final Action

08/10/2023 - Motion to approve was made by Deputy Mayor Urban, seconded by Council Member Fletcher. The motion passed 3-1 with Council Member Matheny voting nay.



MEETING: September 14, 2023

Agenda Item Type: Public Hearings
Ordinance 2023-25

First Public Hearing: August 10, 2023

Second Public Hearing: September 14, 2023

PLANNING AGENDA ITEM:

FINAL PUBLIC HEARING FOR ORDINANCE NO. 2023-25, an ordinance of the City Council of the City of St. Cloud, Florida, providing for the zoning amendment of the zoning map of the Land Development Code of the City of St. Cloud, Florida, specifically, changing the zoning designation of approximately 0.32 acres identified as Ohio Ave Commercial Complex, from “P” Professional zoning designation to “CBD-2” Central Business District 2 zoning designation, with a Commercial Future Land Use designation adopted by Ordinance No. 2023-24, generally located south of 11th St, north of 12th St, east of Florida Ave, and west of Ohio Ave, providing for entering the designation on the official zoning map, filing of the Planning Commission recommendation and proof of publication, severability, and effective date. (Above is full title) **ACTION ON ORDINANCE NO. 2023-25 (This is a Quasi-Judicial proceeding)**

STRATEGIC PLAN GOAL:

Growth Management: To create a vibrant, progressive and diverse community through collaborative planning.

BACKGROUND INFORMATION:

The subject property is generally located south of 11th St, north of 12th St, east of Florida Ave and west of Ohio Ave.

At the pre-application conference (September 2022) for this property, the applicant proposed to develop a single-story commercial office space estimated at around 4,000 square feet with on-site parking. The site does not meet the minimum development standards (parking, minimum lot size) for this proposed project under the current zoning designation. However, staff would not oppose a variance to meet the minimum site area deficit. In lieu of a Variance request for lot size in the Professional zoning district, the applicant has requested to rezone the property to CBD-2 (Central Business District 2). This would resolve the lot size issue, but the proposed office would need to be a minimum of thirty-five feet high and there are no off-street parking requirements, which would impact the rest of the properties on this street, which are zoned for off-street parking.

To support this requested zoning amendment, and concurrently with the Zoning Map Amendment, the applicant is requesting a Comprehensive Plan Amendment (Ordinance No. 2023-24) for a Commercial Future Land Use Map (FLUM) designation. As such, this request is dependent on the adoption of the requested Commercial FLUM designation (Ordinance No. 2023-24 on this same agenda).

This item was heard at the Planning Commission on May 16, 2023, with a staff recommendation of approval, based on the findings of fact that the subject parcel would not meet the minimum

development standards to develop. However, after additional analysis, the proposed request for a Zoning Map Amendment to “CBD-2” Central Business District 2 would not meet the intent of the CBD-2 zoning designation. Staff contacted the applicant/agent and offered alternative options for development under the existing Future Land Use and Zoning designation that were declined by the applicant.

Therefore, based upon the updated findings and analysis staff have changed their recommendation to denial for the proposed Zoning Map Amendment. Should the applicant coordinate the request for the entire block and provide for street improvements to accommodate on street parking or/and shared parking lot(s), staff would support the request.

REQUEST:

The applicant is requesting consideration of a Zoning Map Amendment from “P” Professional to “CBD-2” Central Business District for approximately 0.32 acres of land.

LEGAL AUTHORITY:

The City Council shall review the recommendation from the Planning Commission and render a decision based on the recommendation and information presented. The Planning Commission recommendation is based on the 16 required findings of Section 3.4.3.C.2.a of the Land Development Code. The applicant responses to the 16 required findings have been provided as an attachment for the Planning Commission’s review.

BUDGET AND RECOMMENDATION:

There is not cost associated with this item.

Staff recommends **DENIAL** of the request for Zoning Map Amendment for Ordinance No. 2023-25.

On May 16, 2023, the Planning Commission reviewed this request for Comprehensive Plan Amendment and recommended **APPROVAL** of Ordinance 2023-25.

This request was reviewed under the findings of fact that the proposed commercial development could not be developed under the existing conditions. After further analysis, the applicant was provided with options to develop the site with the current Future Land Use of Private/Institutional and staff would support approval of a variance for the site area deficit. Expansion of the Central Business District requires approval of a concurrency management study and improvements to address coordinated parking on the block.

FINANCE DIRECTOR’S COMMENTS:

N/A

PROCUREMENT DIRECTOR’S COMMENTS:

N/A

CITY MANAGER’S COMMENTS:

City Manager recommends denial

CITY COUNCIL ACTION:

09/14/2023 - Final Action

08/10/2023 - Motion to approve was made by Deputy Mayor Urban, seconded by Council Member Fletcher. The motion passed 3-1 with Council Member Matheny voting nay.



MEETING: September 14, 2023

Agenda Item Type: Public Hearings
Ordinance 2023-38

First Public Hearing: August 10, 2023

Second Public Hearing: September 14, 2023

HUMAN RESOURCES AGENDA ITEM:

FINAL PUBLIC HEARING FOR ORDINANCE NO. 2023-38, an ordinance of the City of St. Cloud, Florida, amending the City of St. Cloud General Employees' Retirement System; Amending Section 4, Finances and Fund Management; Amending Section 6, Benefit Amounts and Eligibility; Amending Section 7, Pre-retirement Death; Amending Section 15, Minimum Distribution of Benefits; Providing for codification; Providing for severability of provisions; Repealing all ordinances in conflict herewith and providing an effective date. (Above is full title)
ACTION ON ORDINANCE NO. 2023-38

STRATEGIC PLAN GOAL:

Professional Workforce: To attract and retain highly skilled staff in order to provide services to the community.

BACKGROUND INFORMATION:

In an effort to create consistency and uniformity in providing Cost-of-Living Adjustments to active and future Pension participants, the Pension Board is recommending providing 1% COLA annually beginning the first October 1 following 5 years of retirement or DROP participation, which is similar to Police & Firefighters' Pension system. Adjustment is effective no earlier than October 1, 2023. The proposed COLA would apply to all categories, with the exception of Disability Retirees and prior Terminated Vested members who are in payment status. In addition, the Ordinance clarifies that the Board has the option to collect overpayment of benefits on a case-by-case basis and provides for consistency with applicable laws for minimum distributions. A memo is attached explaining the changes in more detail.

REQUEST:

Request approval of Ordinance No. 2023-38

LEGAL AUTHORITY:

City of St. Cloud Code Article IV, Retirement Plan and Trust for General Employees Section 32-91.

BUDGET AND RECOMMENDATION:

\$607,010 (Year 1); funds have been included with proposed Budget.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action

08/10/2023 - Passed, Motion to approved by Gilbert. Seconded by Matheny. Passed 4-0.



MEETING: September 14, 2023

Agenda Item Type: Public Hearings
Ordinance 2023-39

First Public Hearing: August 10, 2023

Second Public Hearing: September 14, 2023

HUMAN RESOURCES AGENDA ITEM:

FINAL PUBLIC HEARING FOR ORDINANCE NO. 2023-39, an ordinance of the City of St. Cloud, Florida, further amending the City of St. Cloud Police Officers' and Firefighters' Retirement System, Adopted by Ordinance 2006-125, as subsequently amended; Amending Section 1, Definitions; Amending Section 4, Finances and Fund Management; Amending Section 6, Benefit Amounts and Eligibility; Amending Section 7, Pre-retirement death; Amending Section 16, Minimum Distribution of Benefits; Amending Section 30, Supplemental Benefit Component for Special Benefits, Chapters 175 and 185 Share Accounts; Providing for codification; Providing for severability of provisions; Repealing all ordinances in conflict herewith and providing an effective date. (Above is full title) **ACTION ON ORDINANCE NO. 2023-39**

STRATEGIC PLAN GOAL:

Professional Workforce: To attract and retain highly skilled staff in order to provide services to the community.

BACKGROUND INFORMATION:

In an effort to provide consistency in applying Cost-of-Living Adjustments to current and future pension participants, the Police Officers' and Firefighters' Pension Board is requesting the extension of the existing COLA benefit (1% annually, beginning the first October 1 following commencement of benefits/DROP entry) to current retirees and beneficiaries who retired prior to September 16, 2016. The proposed COLA would apply to all categories, with the exception of Non-Duty Disability Retirees and prior Terminated Vested members who are in payment status. This would be effective October 1, 2023. In addition, the ordinance clarifies that the Board has discretion in seeking recovery of inadvertent overpayments of benefits on a case-by-case basis and provides for minimum distribution of benefits consistent with applicable laws. A memo is attached which provides more detail on each proposed amendment.

REQUEST:

Request for approval of Ordinance No. 2023-39

LEGAL AUTHORITY:

City of St. Cloud Code, Article III Retirement Plan and Trust for Firefighters and Police Officers, Section 36-61.

BUDGET AND RECOMMENDATION:

\$75,684 (Year 1); funds have been included with proposed Budget.

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023 - Final Action

08/10/2023 - Passed, Motion to approve by Fletcher. Seconded by Urban. Passed 4-0.



MEETING: September 14, 2023

Agenda Item Type: Public Hearings
Ordinance 2023-44

First Public Hearing: September 14, 2023

Second Public Hearing: November 9, 2023

PLANNING AGENDA ITEM:

FIRST READING AND INTRODUCTION OF ORDINANCE NO. 2023-44, an ordinance of the City Council of the City of St. Cloud, Florida, adopting the Recreation and Open Space Element of the Comprehensive Plan; providing for filing of the Planning Commission recommendation and proof of publication, applicability and effect, severability, conflict, copies on file, and effective date. (Above is full title) (Final Public Hearing will be held on November 9, 2023) **ACTION ON ORDINANCE NO. 2023-44**

STRATEGIC PLAN GOAL:

Infrastructure: To provide safe and adequate infrastructure to meet current and future needs.

Growth Management: To create a vibrant, progressive and diverse community through collaborative planning.

BACKGROUND INFORMATION:

The City's Comprehensive Plan includes Goals, Objectives and Policies addressing the future growth of the City, incorporating Elements to ensure a coordinated development pattern to achieve the City's vision. In the past year, staff has been coordinating efforts to update the Comprehensive Plan, consistent with the City's Strategic Plan priorities. At this meeting on September 14, 2023, the City Council will be reviewing the Recreation and Open Space Element, last updated in 2002 by Ordinance No. 2002-41. Ordinance No. 2023-44 adopts the proposed Recreation and Open Space Element of the Comprehensive Plan. In summary, the City strives to provide all citizens with access to recreation facilities and open space areas. The City's lead office in charge of adequately designating park lands and providing public recreation opportunities is the Parks and Recreation Department. The purpose of this element is to identify open space and recreation facilities, establish level of service standards for the provision of such facilities, and analyze current and projected park and recreational needs based on population projections and the established level of service standards. The proposed element will be consistent with the recently updated Parks & Recreation Master Plan.

This proposed amendment includes some of the following provisions:

- Updated goals, objectives, and policies

REQUEST:

The request is to adopt a new Recreation and Open Space Element in accordance with Florida Statute 163.3161(4) and 187.201(7)

LEGAL AUTHORITY:

Section 163.3184, Process for adoption of comprehensive plan or plan amendment, Florida Statutes.

BUDGET AND RECOMMENDATION:

There is no cost for this item.

On August 15, 2023, the Planning Commission recommended APPROVAL of Ordinance No. 2023-44.

FINANCE DIRECTOR'S COMMENTS:

N/A

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

11/9/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Public Hearings
Ordinance 2023-45

First Public Hearing: September 14, 2023

Second Public Hearing: September 28, 2023

PLANNING AGENDA ITEM:

FIRST READING AND INTRODUCTION OF ORDINANCE NO. 2023-45, an ordinance of the City Council of the City of St. Cloud, Florida, amending Article II, “Definitions” Section 2.1.1; amending Article III; “Zoning Regulations”, amending Table III-4 and Table III-5 of the Land Development Code; amending Division 20 “Supplemental District Regulations”, Section 3.20.38 “Accessory Dwelling Units”, of the Land Development Code; providing for severability, conflicts and an effective date. (Above is full title) (Final Public Hearing will be held on September 28, 2023) **ACTION ON ORDINANCE NO. 2023-45**

STRATEGIC PLAN GOAL:

Growth Management: To create a vibrant, progressive and diverse community through collaborative planning.

BACKGROUND INFORMATION:

Consistent with the City's Strategic Plan, specifically the Growth Management Goal, staff has researched and prepared an ordinance to amend the Land Development Code to address Accessory Dwelling Units. There is a need for regulations and standards for Accessory Dwelling Units (ADUs) within the City that provide an opportunity for smaller households to have housing options while providing affordable rental options that reduce impact fees for the applicant, and to protect the stability, property values and single-family residential character of neighborhoods by ensuring that accessory units are developed only under appropriate conditions that minimize their impact. The proposed Ordinance will allow Accessory Dwelling Units in the Agriculture (A) and most of the Single-Family Residential (R-*) categories, excluding only the MH-A and MH-2 zoning districts. There are restrictions to ensure the structure complements the property and is compatible with surrounding properties, including maximum living area (for properties less than one acre limited to no more than 60% of the principal dwelling unit with a cap of 1,000 square feet; for properties greater than one acre, the same 60% limitation is proposed but no cap on the size otherwise), parking requirements (one space required in addition to required parking for principal dwelling), architectural standards, occupancy standards (requires a homestead exemption be maintained on the property), etc. The Planning Commission, at its meeting on August 15, 2023, did recommend approval, clarifying that the reduced parking requirement for the historic grid area of two parking spaces be used in the calculation for the principal dwelling when calculating total required parking with the additional required space for the Accessory Dwelling Unit (total of three parking spaces required). The proposed ordinance has been modified to incorporate this recommendation.

REQUEST:

The request is to approve Ordinance No. 2023-45 for the amendment of Article II, “Definitions” and Article III, “Zoning Regulations” of the Land Development Code of the City of St. Cloud to

establish Accessory Dwelling Units.

LEGAL AUTHORITY:

The City Council shall review the recommendation from the Planning Commission and render a decision based on the recommendation and information presented. Based on Section 7.03 of the Charter and Related Laws, The City Council shall adopt, and from time to time modify, a comprehensive plan setting forth in graphic and textual form policies to direct the future physical development of the city as provided by law. The City Council has the final authority and responsibility for the adoption and enforcement of regulations for the development of land which are based on, related to, and are a means of implementation for the adopted comprehensive plan required by the laws of this state in accordance with 3.21.1 of the Land Development Code.

BUDGET AND RECOMMENDATION:

There is no cost for this item.

On August 15, 2023, the Planning Commission recommended APPROVAL of Ordinance No. 2023-45.

FINANCE DIRECTOR'S COMMENTS:

N/A

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/28/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Public Hearings
Ordinance 2023-46

First Public Hearing: September 14, 2023

Second Public Hearing: September 28, 2023

HUMAN RESOURCES AGENDA ITEM:

FIRST READING AND INTRODUCTION FOR ORDINANCE NO. 2023-46, an ordinance of the City Council of the City of St. Cloud, Florida, amending and restating all sections of the City's Employee Handbook, providing for severability, conflict, and effective date. (Above is full title) (Final Public Hearing will be heard on September 28, 2023) **ACTION ON ORDINANCE 2023-46**

STRATEGIC PLAN GOAL:

Professional Workforce: To attract and retain highly skilled staff in order to provide services to the community.

BACKGROUND INFORMATION:

Proposing changes to City's Employee Handbook for general status employees to no longer consider vacation leave, holiday and floating holiday leave, and others as hours worked for overtime calculations in accordance with the Fair Labor Standards Act (FLSA). This proposed change provides consistency for general status employees and members of the Police bargaining unit under their new contract. Additional minor revisions to the benefits section reflect current or updated practices. A Summary is attached with details on each proposed change.

REQUEST:

Request for approval of Ordinance No. 2023-46

LEGAL AUTHORITY:

Employee Handbook Section 1.01(E)(2)

BUDGET AND RECOMMENDATION:

The estimated cost savings to the City is approximately \$250,000/year (payroll calculations for leave, etc.).

FINANCE DIRECTOR'S COMMENTS:

N/A

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/28/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Public Hearings
Resolution 2023-162R

PLANNING AGENDA ITEM:

RESOLUTION NO. 2023-162R, a resolution of the City Council of the City of St. Cloud, Florida, granting a Conditional Use for a “Keeping and Breeding of Exotic Birds” in the “R-1A” Single Family Dwelling zoning district on a 0.34 parcel of land, generally located north of 4th Street, south of 3rd Street, east of Wisconsin Avenue, and west of Missouri Avenue, as described in the body of this resolution. (Above is full title) **ACTION ON RESOLUTION NO. 2023-162R**

STRATEGIC PLAN GOAL:

Growth Management: To create a vibrant, progressive and diverse community through collaborative planning.

BACKGROUND INFORMATION:

The subject property is within the “R-1A” Single Family Dwelling Zoning District, which requires a Conditional Use for “Keeping and Breeding of Exotic Birds.” The Future Land Use designation is Low Density Residential.

On May 30, 2023, staff received an application requesting a Conditional Use for a “Keeping and Breeding of Exotic Birds” use in the “R-1A” Single Family Dwelling Zoning District. The applicant provided a narrative to support the proposed use of keeping homing racing pigeons on site and per the applicant no pigeon is allowed to stay outside at any time. Supporting documentation illustrates the location of the accessory structure where the pigeons will be kept in the rear yard. Staff has reviewed the applicant’s response to the factual matters of Section 3.4.3.C.3.b of the Land Development Code and made a recommendation of approval.

On August 30th Staff received a letter of recommendation from the American Racing Pigeon Union, Inc. (Attached as exhibit “C”)

Special Note: At the August 15, 2023 Planning Commission meeting several members of the public provided oral comments against the request, citing issues such as noise, additional street traffic, bird guano, gambling, etc. Additional public comment(s) may be made at the City Council public hearing.

REQUEST:

The applicant is requesting approval of the conditional use of “Keeping and Breeding of Exotic Birds”

LEGAL AUTHORITY:

Section 3.4.3.C.3.c. of the Land Development Code states that before any conditional use is

granted, the City Council shall make a finding, based upon the consideration of the factual matters stated as questions, that the granting of the conditional use will not adversely affect the public interest, but rather will promote the public health, safety, and general welfare. Such finding shall be made if all of the factual matters, stated as questions, are answered in the affirmative, but if not, the conditional use application shall be denied.

BUDGET AND RECOMMENDATION:

There is no cost associated with this item.

Staff Recommends **APPROVAL WITH CONDITIONS** of a Conditional Use for Resolution 2023-162R:

1. For as long as the use permitted hereunder continues, the applicant shall comply with the standards and guidelines for the requested use per section 3.20.32 of the Land Development Code.
2. If there are three documented violations within any 12-month period, the conditional use will be taken before City Council for possible revocation.

On August 15, 2023, the Planning Commission recommended **DENIAL** of Resolution No. 2023-162R. (Members Grigsby and Dr. Rivera were absent)

FINANCE DIRECTOR'S COMMENTS:

N/A

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval with conditions

CITY COUNCIL ACTION:

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Public Hearings

CITY CLERK AGENDA ITEM:

RESOLUTION NO. 2023-192R, a resolution of the City Council of the City of St. Cloud declaring 4.64 +/- acres of certain real property located near the intersection of US Highway 192 and Old Melbourne Highway in unincorporated Osceola County as surplus and approving the sale of said property to Equity Monterey, LLC for eighty-seven thousand dollars (\$87,000) and buyer's grant of a utility easement for the benefit of the City, Orlando Utilities Commission and Toho Water Authority; authorizing the Mayor and City Manager to perform all acts necessary and appropriate to close on the property as provided herein and providing an effective date. (Above is full title) **ACTION ON RESOLUTION NO. 2023-192R**

STRATEGIC PLAN GOAL:

Infrastructure: To provide safe and adequate infrastructure to meet current and future needs.

BACKGROUND INFORMATION:

This item is for the sale of approximately 4.64 acres of a property that was acquired by the City in 1987 for use as part of the expansion of the City's electric utilities system. In 1997, the Orlando Utilities Commission (OUC) assumed the management of the electric utilities and has since operated and maintained the facilities and transmissions lines on the subject property.

The property is adjacent to the East boundary of Americenter Complex at the intersection of US 192 and Old Melbourne Highway, outside of City Limits and our current Joint Planning Area. **See Exhibit-E .**

Equity Monterey, LLC, the Buyer, contacted the City to work on an easement for utilities and roadway access for the Buyer's proposed development adjacent to the subject property. The City and OUC worked with the Buyer, and it was deemed best for the land to be sold instead of granting an easement to the Buyer.

There is a condition of purchase on which the Buyer must dedicate a permanent utility easement to the City, OUC, and Toho Water Authority (TWA) on the subject property.

In lieu of an easement agreement, and in accordance with City Code Section 2-188, the City is considering this piece of real property as surplus and selling it at a Fair Market Value.

The Buyer provided a real estate appraisal that was corroborated and accepted by City Staff consistent with research and historical sale prices of the area. The appraisal set the **Fair Market Value at \$87,000.**

The terms of the Property Sales Contract are as follows:

Property Size: 4.64 Acres

Sales Price: \$87,000

Deposit: \$5,000 and no additional earnest money deposit

Inspection Period: 30 Days

Closing Costs: Paid by Buyer except for City's attorney fees

Special Condition: At closing the buyer will provide a public utility easement to the City of St. Cloud, Orlando Utilities Commission, and Toho Water Authority.

REQUEST:

Equity Monterey LLC requested to purchase 4.64 acres of City owned real property.

LEGAL AUTHORITY:

City Charter Section 2.04 and City Code Sec. 2-188- Sale or Lease of surplus real property

BUDGET AND RECOMMENDATION:

There is no cost associated with this item.

City Staff Recommends **APPROVAL** of Resolution No. 2023-192R

FINANCE DIRECTOR'S COMMENTS:

N/A

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

09/14/2023- Final Action



MEETING: September 14, 2023

Agenda Item Type: Consent Agenda
Resolution 2023-164R

PROCUREMENT AGENDA ITEM:

Resolution No. 2023-164R, a resolution of the City Council of the City of St. Cloud, Florida, determining the lowest responsive, responsible bidder whose bid is reasonable and otherwise in the best interest of the City of St. Cloud, and the award thereof in regards to Invitation to Bid (ITB) No. 2023-142, to Venesat, Inc. dba Venesat Solutions, whose subject matter is Custodial Services and providing an effective date.

STRATEGIC PLAN GOAL:

Public Service: To ensure cost effective service while providing a high level of service to our internal and external customers.

BACKGROUND INFORMATION:

Per Kevin Felblinger, Public Works Director, the Public Works Department, as part of its review of services, evaluated the Custodial Services function to provide the highest level of service at the most affordable cost. To evaluate the cost competitiveness of our internal custodial services, the Public Works Department worked with the Procurement Services Department to competitively bid out these services.

ITB 2023-142 Custodial Services was advertised in the Orlando Sentinel and on myvendorlink.com beginning on June 4, 2023, with a due date of July 13, 2023. Myvendorlink.com shows that 706 vendors were notified and there were 79 plan holders for this ITB. The deadline for questions was 5:00 pm on June 23, 2023.

Fourteen (14) submittals were received from the following companies:

- American Facility Services, Inc.
- American Janitorial, Inc.
- Building Maintenance Services, Inc.
- Clean Space, Inc.
- Disinfx, LLC dba Dis.In.Fx
- Exclusive Cleaning Services, LLC
- HALO Building Services, LLC
- High Sources, Inc.
- Ichiban Cleaning, Inc.
- Mega Service Solutions
- Southern Cleaning Service, Inc.
- Shark Vision Cleaning Service, LLC
- Venesat, Inc. dba Venesat Solutions
- Zaharaly Cleaners, Inc.

The apparent low bidder, Zaharaly Cleaners, Inc. was found to be non-responsive.

As a result, Venesat, Inc. submitted the lowest responsive, responsible bid for ITB 2023-142. These contracted prices are for three years and represent a cost savings of approximately \$125,000-\$173,000/year over current in-house services. A more detailed breakdown of these projected costs is attached. The proposed contract includes background and security checks for any of the Contractor's employees with access to City facilities. Likewise, the City currently has seven (7) custodians and one (1) lead custodians. The selected Contractor shall offer employment to the current City of St. Cloud custodial staff, subject to the Contractor's pay, benefits, and other terms and conditions of employment. Options are included for additional services, special events, major City events, or other unforeseen needs at the discretion of the City. As the Contractor will provide the services at a guaranteed price for three years at substantial savings to the City, and City employees affected by the contract are provided the option to work for the Contractor, staff recommends approval.

UPDATE: At its meeting on August 10, the City Council pulled this item for additional information and requested staff to come back with a "hybrid" option, specifically addressing the status of current City custodian staff.

Since the last meeting, staff has worked to identify positions in the City available to the custodian team members within the interests of the individual team members, including positions of equal or higher paygrade. After discussions with the current custodian team members, the City Manager's Office has confirmed a position is available for each member of the custodian team as an option . This includes the creation of two custodians for special events at city facilities as well as training and classes for future success. The updated special event fee resolution will be brought to the city council at a future meeting to recoup these costs.

In addition, the contractor has confirmed that it will hire the members of the custodian team desiring to move to the contractor's team, committing to the same salary as currently provided by the City, including the proposed increases within the FY2024 budget. This will not affect the budgeted savings.

Finally, staff met with the contractor to confirm public sector experience, specifically with Polk County and the City of Orlando. As a result, the recommendation is to approve the contract with Venesat, with services to begin October 15, 2023, offering City positions to current custodian team members who do not wish to transfer to Venestat (to begin by October 15 so there is no gap in employment).

REQUEST:

Resolution No. 2023-164R will approve the award of ITB No. 2023-142 Custodial Services to Venesat, Inc. dba Venesat Solutions.

LEGAL AUTHORITY:

St. Cloud Procurement Policy Article III, Sec. 2.

BUDGET AND RECOMMENDATION:

Funds will be available in FY23/24 via budget transfer from salaries/benefits not utilized in City Custodian positions.

General Fund
001-5520-515.34-00

FINANCE DIRECTOR'S COMMENTS:

Finance Director recommends **APPROVAL** of this item.

PROCUREMENT DIRECTOR'S COMMENTS:

Recommends Approval.

CITY MANAGER'S COMMENTS:

City Manager recommends approval

CITY COUNCIL ACTION:

08/10/2023 - This item was pulled

09/14/2023 - Final Action



MEETING: September 14, 2023

Agenda Item Type: Council Action

CITY CLERK AGENDA ITEM:

Discussion and possible action regarding appointments to Boards and Committees with vacancies for the General Employee Pension Board and Zoning Board of Adjustment.

STRATEGIC PLAN GOAL:

Public Service: To ensure cost effective service while providing a high level of service to our internal and external customers.

BACKGROUND INFORMATION:

On 6/29/2023 we received a resignation email from Scott Stoll from the General Employee Pension Board Seat # 6 which is an at large appointment to be appointed by City Council. On 7/8/2023 we received a resignation email from David Welty from the Zoning Board of Adjustment Seat # 2 which is an at large appointment to be appointed by City Council. Seat # 5 on the Zoning Board of Adjustment is also an at large appointment to be appointed by City Council.

REQUEST:

Request Council discussion and possible action regarding an appointment to a vacancy on the General Employee Pension Board . Applications have been submitted by, Edwin Mateo, Jaleesa Collins, Lilyvette Serrano, and Madeline Welsh

Request Council discussion and possible action regarding an appointment to a vacancy on the Zoning Board of Adjustment. Applications have been submitted by, Roberto Newton, Cortnie Grno, John Goldsborough, Toni Jones, and Sean Mills

LEGAL AUTHORITY:

General Employee Pension Board = Ordinance 92-J-1

Zoning Board of Adjustment = Land Development Code, Div.4, 3.4.1

BUDGET AND RECOMMENDATION:

No cost associated with this item.

Recommend Council act as deemed appropriate

FINANCE DIRECTOR'S COMMENTS:

N/A

PROCUREMENT DIRECTOR'S COMMENTS:

N/A

CITY MANAGER'S COMMENTS:

Recommend Council move forward as Council deems appropriate.

CITY COUNCIL ACTION:

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